

**MADELIA ISD 837**  
**BOARD OF EDUCATION MEETING**  
August 17, 2023  
6:30 pm  
High School Conference Room

**AGENDA**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**2. ROLL CALL** (Summer DeLaCruz, Jane Hanson, Ryan Lais, Jen McLaughlin, Ben Odegard, Julie Pace, Steve Sorenson)

**3. APPROVAL OF THE AGENDA**

**4. PUBLIC RECOGNITION TIME PERIOD**

*Any person may raise a question to the Board of Education. The Board will not act on any item presented to them that is not on the agenda. Every attempt should be made by individuals to remedy a complaint or issue of concern with the staff involved, the building level Principal, and/or Superintendent before addressing the Board of Education. Also, the Board would like persons to limit themselves to five minutes, with a maximum of 15 minutes per topic. These limitations are needed for the Board to run a timely and orderly Board meeting. Persons are requested to identify themselves before speaking.*

**5. COMMENTS FROM THE CHAIRPERSON**

ACTION: \_\_\_\_\_

**6. CONSENT AGENDA**

**a. Approval of Minutes from July 20, 2023.**

*The minutes for the Regular Board meeting follow the agenda.*

**b. Approval of Bills\***

*School Board members have an opportunity to review bills prior to the Board meeting. If you have questions on any bill, please check with the business office prior to the meeting so they have the opportunity to answer your questions with the data available.*

**c. Financial Report (Business Manager)\***

*This report provides the current status of the District's finances. If questions exist, please call the business office prior to the meeting.*

ACTION: \_\_\_\_\_

## 7. ACTION ITEMS

### a. Approval of Annual LIEP Plan

ML Coordinator, Andrew Runck is recommending the approval of the annual LIEP (Language Instruction Education Program) Plan for the district.

ACTION: \_\_\_\_\_

### b. Approval of the Hiring of ECSE Paraprofessional

It is the recommendation of Brooke Will, Elementary Principal to hire Lori Morales as an elementary three-year old ECSE paraprofessional.

ACTION: \_\_\_\_\_

### c. Approval of the Hiring of Part-time CTE Teacher

It is the recommendation of Eric Martinez, High School Principal to hire Breanne Greiner as the ( $\frac{5}{8}$ ) part-time high school Career and Technical Education teacher.

ACTION: \_\_\_\_\_

### d. Approval of the Hiring of High School Administrative Assistant

It is the recommendation of Shelly Bauer, Superintendent and Eric Martinez, High School Principal to hire Lori Olson as the high school administrative assistant.

ACTION: \_\_\_\_\_

### e. Approval of the Hiring of Coaches:

It is the recommendation of Paul Carpenter, Director of Athletics/Activities to hire the following coaches for the listed athletic positions:

- Assistant Varsity Football - Jake Holman

ACTION: \_\_\_\_\_

### f. Approval of Tomahawk and Valley Conferences Merger

It is the recommendation of Paul Carpenter, Director of Athletics/Activities and the Extra Curricular Committee to approve the proposed Tomahawk and Valley conferences merger.

The proposal involves expanding the number of teams in sports such as cross country, wrestling, track and field, golf, and creating two divisions in the sports of volleyball, basketball, baseball, and softball.

ACTION: \_\_\_\_\_

**g. Setting of Date and Time for Public Levy Hearing**

Minnesota school districts are required to hold a single meeting in which the public is allowed to speak. The current budget and proposed levy are discussed and the final property tax levy is determined.

It is recommended that the public hearing be held at 6:30 pm on Thursday, December 21, 2023 in the high school conference room during the December Board of Education meeting.

ACTION: \_\_\_\_\_

**h. Review and Approval of Handbooks**

Elementary Principal Brooke Will and High School Principal Eric Martinez will review changes to the district handbooks and submit them for your approval for the 2023-2024 school year.

ACTION: \_\_\_\_\_

**i. Approval of Return to School Plans**

It is the recommendation of Superintendent, Shelly Bauer to approve the Return to School Plan for the 2023-2024 school year. This is a requirement through September 30, 2023 due to the district receiving ESSER III funding.

ACTION: \_\_\_\_\_

**j. Acceptance and Acknowledgment of Donations**

- Citizens Bank for the donation of school supplies to the elementary school.

**8. COMMITTEE REPORTS**

- a. River Bend Education District Report
- b. Community Education Advisory Committee Report
- c. Extra-Curricular Sub-Committee Report
- d. Wellness Report
- e. Other Committee Reports

**9. SUPERINTENDENT REPORT - Shelly Bauer**

- a. Retirement
  - i. Laurie Gasner
- b. COMPASS Updates
- c. CEDA Grant
- d. U.S. Department of Education Grant Semi-finalist Career Z Challenge:  
Expanding Work-Based Learning Opportunities for Gen Z (Career Z Challenge)

## **10. PRINCIPAL REPORTS**

- a. Elementary School - Brooke Will
- b. High School - Eric Martinez

## **11. ADJOURN**

**Clerk's Minutes of Regular Board Meeting**  
**Madelia Board of Education**  
**July 20, 2023**  
**High School Conference Room**

Board Members Present: DeLaCruz, Pace, Hanson, Lais, Odegard, Sorenson  
Board Members Absent: McLaughlin  
Ex Officio Member Present: Superintendent Bauer  
Media Present: Michelle VanHee

- 7-20-01 Chairperson Sorenson called the meeting to order with the Pledge of Allegiance.
- 7-20-02 DeLaCruz moved, Odegard seconded to approve the agenda as presented with the addition of 7B & 7C. Pass 6-0
- 7-20-03 Pace moved, Hanson seconded to accept the agenda as listed: Approval of minutes from June 15th regular Board Meeting and approval of bills - \$475,328.87. Pass 6-0
- 7-20-04 DeLaCruz moved, Hanson seconded the approval of the hiring of Luke Olsby as the Elementary and High School Band Teacher/Director. Pass 6-0
- 7-20-05 Pace moved, Odegard seconded to approve the hiring of the following coaches:  
Jr. High Volleyball - Teresa Holmgren (.5)  
Jr. High Volleyball - Melissa Lambrecht (.5)  
Pass 6-0
- 7-20-06 DeLaCruz moved, Hanson seconded to approve the bid from Fortress Floors of Minnesota to lay polyurea floors in the classrooms that had asbestos abatement completed in the high school building. The cost is \$18,817.50 for three classrooms. Pass 6-0
- 7-20-07 Hanson moved, Lais seconded to approve the bid from Bargaen Incorporated, to complete the repairs in the elementary and high school parking lots. The cost is \$17,000.00. Pass 6-0
- 7-20-08 Pace moved, Lais seconded to approve the adult food service prices for 2023-2024 be set at \$2.25 for breakfast and \$4.95 for lunch. No increase needed this year. Pass 6-0
- 7-20-09 DeLaCruz moved, Lais seconded to approve the student food service prices for 2023-2024 be set at:  
Breakfast - \$1.40  
Elementary Lunch - \$2.55  
High School Lunch - \$2.60  
No increase; Pass 6-0
- 7-20-10 Pace moved, Odegard seconded to approve the Religious Observance Annual Notice to parents/guardians. It is required to provide annual notice to parents of the school district's policy on absence from school for a religious observance. Madelia Public Schools respects a parent/guardian's right to excuse their child/ren for religious observances. These absences will be recorded as excused absences. Pass 6-0
- 7-20-11 Lais moved, Hanson seconded to approve the following policies which are effective in July and August of 2023 and can be approved in a single meeting due to 2023 legislation. Pass 6-0
- 102: Equal Educational Opportunity  
418: Drug-Free Workplace  
419: Tobacco-Free Environment  
424: License Status  
425: Staff Development  
506: Student Discipline  
507: Corporal Punishment and Prone Restraint  
509: Enrollment of Nonresident students  
513: Student Promotion, Retention, and Program Design  
514: Bullying Prohibition Policy

515: Protection and Privacy of Pupil Records  
516.5: Overdose Medication  
524: Internet Acceptable Use and Safety Policy  
532: Use of Peace Officers and Crisis Teams  
534: School Meals Policy  
601: School District Curriculum and Instruction Goals  
602: Organization of School Calendar and School Day  
603: Curriculum Development  
604: Instructional Curriculum  
613: Graduation Requirements  
616: School District System Accountability  
617: School District Ensurance of Standards  
618: Assessment of Student Achievement  
620: Credit for Learning  
621: Literacy and the READ Act (New)  
624: Online Instruction (New)  
708: Transportation of Nonpublic School Students  
709: Student Transportation Safety Policy  
806: Crisis Management Policy

#### **COMMITTEE REPORTS**

**River Bend Education District Report** - Ryan Lais reported.  
**Community Education Advisory Committee Report** - None  
**Extra-Curricular Sub-Committee Report** - Ben Odegard reported  
**Wellness Report** - None  
**Other Committee Reports** - None

#### **SUPERINTENDENT REPORT**

A. The READ Act - effective date 7-1-2023  
B. Policy 504: Student Appearance - Julie Pace & Summer DeLaCruz on committee  
C. Building and Facilities Update  
    i. Survey - Committee will build  
    ii. Funding.

#### **PRINCIPAL REPORTS**

**Elementary School** - Brooke Will was absent; submitted written report  
**High School** - Eric Martinez reported

**Adjourn: 7:10 P.M.**

Respectfully Submitted,  
Mindy Arkell