

**MADELIA ISD 837**  
**BOARD OF EDUCATION MEETING**  
November 16, 2023  
6:30 pm  
High School Conference Room

**AGENDA**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**2. ROLL CALL** (Summer DeLaCruz, Jane Hanson, Ryan Lais, Jen McLaughlin, Ben Odegard, Julie Pace, Steve Sorenson)

**3. APPROVAL OF THE AGENDA**

**4. PUBLIC RECOGNITION TIME PERIOD**

*Any person may raise a question to the Board of Education. The Board will not act on any item presented to them that is not on the agenda. Every attempt should be made by individuals to remedy a complaint or issue of concern with the staff involved, the building level Principal, and/or Superintendent before addressing the Board of Education. Also, the Board would like persons to limit themselves to five minutes, with a maximum of 15 minutes per topic. These limitations are needed for the Board to run a timely and orderly Board meeting. Persons are requested to identify themselves before speaking.*

**5. COMMENTS FROM THE CHAIRPERSON**

ACTION: \_\_\_\_\_

**6. CONSENT AGENDA**

**a. Approval of Minutes from October 26, 2023.**

*The minutes for the Regular Board meeting follow the agenda.*

**b. Approval of Bills\***

*School Board members have an opportunity to review bills prior to the Board meeting. If you have questions on any bill, please check with the business office prior to the meeting so they have the opportunity to answer your questions with the data available.*

**c. Financial Report (Business Manager)\***

*This report provides the current status of the District's finances. If questions exist, please call the business office prior to the meeting.*

ACTION: \_\_\_\_\_

## 7. ACTION ITEMS

### a. Approval of the School District Audit Report for 2022-2023

Auditors from Abdo, Certified Public Accountants and Consultants will present, discuss, and answer questions regarding the 2022-2023 Financial Audit Report.

It is recommended that the 2022-2023 Audit Report be accepted as presented.

ACTION: \_\_\_\_\_

### b. Approval of the World's Best Work Force Annual Report

Eric Martinez, High School, will present the combined World's Best Work Force and Achievement and Integration Report. It is recommended that the report be approved as presented.

ACTION: \_\_\_\_\_

### c. Title I, II, and III and Literacy Program Reports

Brooke Will, Elementary Principal, will present an overview of the Title I, II, and III program application and budget and the Literacy Plan.

ACTION: \_\_\_\_\_

### d. Approval of the Hiring of Coaches

It is the recommendation of Paul Carpenter, Activities Director, to approve the hiring of the following coaches:

- Head Softball: Mike Schwanke
- Assistant Wrestling Coach-Dustin Forstner
- Assistant Wrestling Coach (volunteer): Michael Haedt
- Head Speech Coach: Christine Bauman
- Head One-Act Play Coach: Steve Schlager
- Junior High Girls Coach (½): Terise Bergeman
- Junior High Girls Coach (½): Mindy Arkell

ACTION: \_\_\_\_\_

### e. Approval of the Hiring of an Elementary School Paraprofessional

It is the recommendation of Brooke Will, Elementary School Principal, to hire Christine Willock as a paraprofessional.

ACTION: \_\_\_\_\_

**f. Approval of Policy Updates Per State Statute**

It is recommended that the following policy updates be updated per Minnesota State Statute. These updates are quoted directly from new Minnesota laws and can adopt them in a single meeting. Policy 413, 416,506, 506 form, 507, 515 form, and 620.

ACTION: \_\_\_\_\_

**g. Library Materials Policy 606.5 - First Read**

**h. Acceptance and Acknowledgment of Donations**

- Madelia Booster Club for a donation of \$3,750 toward the HUDL streaming software license
- American Legion & Members for a donation of \$500 toward the purchase of singlets for the Youth Wrestling program
- Lewisville Legion for the donation of \$500 towards Youth Wrestling
- Chad & Shannon Jacobs for the donation of \$800 donation to Boys Basketball

ACTION: \_\_\_\_\_

**8. COMMITTEE REPORTS**

- a. River Bend Education District Report
- b. Community Education Advisory Committee Report
- c. Extra-Curricular Sub-Committee Report
- d. Wellness Report
- e. Other Committee Reports

**9. SUPERINTENDENT REPORT - Shelly Bauer**

- a. Speech Language Pathologist Update
- b. Read Act Updates from MDE
- c. Career and Technical Education Community Advisory Committee Update

**10. PRINCIPAL REPORTS**

- a. Elementary School - Brooke Will
- b. High School - Eric Martinez

**11. ADJOURN**

**Clerk's Minutes of Regular Board Meeting**  
**Madelia Board of Education**  
**October 26, 2023 (Rescheduled from October 19, 2023)**  
**High School Conference Room**

Board Members Present: Sorenson, Pace, Odegard, Lais, Hanson, DeLaCruz, McLaughlin

Board Members Absent: None

Ex Officio Member Present: Superintendent Bauer

Media Present: Michelle Knudson

- 10-26-01 Chairperson Sorenson called the meeting to order with the Pledge of Allegiance.
- 10-26-02 Pace moved, Odegard seconded to approve the agenda as presented. Pass 7-0
- 10-26-03 There were no comments from Chairperson Sorenson at this time.
- 10-26-04 Hanson moved, DeLaCruz seconded to accept the agenda as listed:  
Approval of minutes from September 21, 2023 regular meeting and approval of bills - \$741,747.64. Pass 7-0
- 10-26-05 Julia Young, teacher for ABE - Adult Based Education & GED, provided a presentation of general information about the programs offered through Community Education.
- 10-26-06 Eric Martinez, High School Principal, gave a presentation of our district-wide assessment data.
- 10-26-07 McLaughlin moved, Pace seconded the approval of the Resolution of Governing Board Supporting Form A Application to Minnesota State High School League Foundation. The grant provides funding for athletic and fine arts programs. Roll call vote - 7-0
- 10-26-08 Odegard moved, Pace seconded the approval of the Resolution of Governing Board Supporting Form B Application to Minnesota State High School League Foundation. The grant provides funding for seminars, training, and/or support for specific school fine arts programs. Roll call vote - 7-0
- 10-26-09 DeLaCruz moved, Lais seconded the approval of the following coaches:  
Tylor Duerksen - Head Girls Basketball  
Melodie DeVlaeminck - Assistant Girls Basketball  
Pass 7-0
- 10-26-10 Pace moved, Odegard seconded the approval of the hiring of the following District Assessment Coordinators:  
Rebecca Phaengkhouane: Elementary  
Julie Lehman: High School  
Pass 7-0
- 10-26-11 Hanson moved, DeLaCruz seconded the approval of the hiring of Eden Studer as a part time paraprofessional at the High School. Pass 7-0
- 10-26-12 Pace moved, Lais seconded the approval of the hiring of Alysa Thormodson as a full time paraprofessional at the High School. Pass 7-0
- 10-26-13- Pace moved, Lais seconded the approval of the eLearning Plan. The annual eLearning plan would allow 3 snow days and 5 eLearning days. Pass 7-0

## **COMMITTEE REPORTS**

River Bend Education District Report - Ryan Lais reported that the heating units were in the building and working. River Bend is also fully staffed with paras.

Community Education Advisory Committee Report - Jen McLaughlin reported that they had been given a presentation on ABE as well, and they are still looking for a youth sports coordinator.

Extra-Curricular Sub-Committee Report - None

Wellness Report - Jane Hanson reported that they discussed possible staff & student activities.

Other Committee Reports - None

## **SUPERINTENDENT REPORT**

Superintendent Bauer gave a report on the MDE Wellness Audit that will be performed this year. She gave an update on the Special Education playground equipment that was discussed at the last meeting. She said the Seniority List will be updated when the MTA agreement is approved. She discussed the replacement of bleacher seats in the gymnasium. The cost will be \$14,000 for the replacement of broken seats.

Superintendent Bauer gave an update on the Speech Language Pathologist position. There are multiple contracts to help meet the needs of our students.

## **PRINCIPAL REPORTS**

Elementary School - Brooke Will was absent; her notes were attached.

High School - Eric Martinez reported

## **ADJOURN - 7:16 P.M.**

Respectfully submitted,  
Mindy Arkell

