

MADÉLIA ISD 837
BOARD OF EDUCATION MEETING
January 18, 2024
6:30 pm
High School Conference Room

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

- 2. ROLL CALL** (Summer DeLaCruz, Jane Hanson, Ryan Lais, Jen McLaughlin, Ben Odegard, Julie Pace, Steve Sorenson)

3. APPROVAL OF THE AGENDA

4. PUBLIC RECOGNITION TIME PERIOD

Any person may raise a question to the Board of Education. The Board will not act on any item presented to them that is not on the agenda. Every attempt should be made by individuals to remedy a complaint or issue of concern with the staff involved, the building level Principal, and/or Superintendent before addressing the Board of Education. Also, the Board would like persons to limit themselves to five minutes, with a maximum of 15 minutes per topic. These limitations are needed for the Board to run a timely and orderly Board meeting. Persons are requested to identify themselves before speaking.

5. COMMENTS FROM THE CHAIRPERSON

ACTION: _____

6. CONSENT AGENDA

a. Approval of Minutes from December 21, 2023.

The minutes for the Regular Board meeting follow the agenda.

b. Approval of Bills*

School Board members have an opportunity to review bills prior to the Board meeting. If you have questions on any bill, please check with the business office prior to the meeting so they have the opportunity to answer your questions with the data available.

c. Financial Report (Business Manager)*

This report provides the current status of the District's finances. If questions exist, please call the business office prior to the meeting.

ACTION: _____

7. ACTION ITEMS

a. Approval of the Hiring of Coaches

It is the recommendation of Paul Carpenter, Activities Director, to approve the hiring of the following coaches:

- Softball Assistant: Melissa Grev
- Softball Assistant (JH): Tina-Marie Nelson
- Softball Volunteer: Katie Petschke
- Softball Volunteer: Krista Schwanke
- Baseball Assistant (½): Justin Grev
- Baseball Assistant (½): Ben Jacobs
- Baseball Assistant (JH): Tyler Coners

ACTION: _____

b. Approval of the Memorandum of Understanding Regarding Application of Earned Sick and Safe Time Law

It is the recommendation of Shelly Bauer, Superintendent to approve the Memorandum of Understanding Regarding Application of Earned Sick and Safe Time Law for support staff agreements.

ACTION: _____

c. Approval of the Pay Equity Report

State law requires all public jurisdictions such as cities, counties, and school districts to eliminate any gender-based wage inequities in compensation and submit reports to Minnesota Management and Budget. This division analyzes reports to ensure that compliance is achieved and maintained. It is the recommendation of Business Manager Diana Wenner that the Pay Equity Report be approved.

ACTION: _____

d. Approval of the Master Agreement Between ISD 837 and the Madelia Teachers' Association for the 2023-2024 and 2024-2025 school years - pending ratification by the Teachers' Association.

The Board of Education Negotiations - Teaching Staff Committee recommends the approval of the Master Agreement between ISD 837 and the Madelia Teachers' Association for the 2023-2024 and 2024-2025 school years as specified in the Master Agreement. (pending ratification)

ACTION: _____

e. Approval of the Teacher Seniority List

The teacher seniority list, has been distributed to staff members for the purpose of allowing them to determine if the license and years of service information are accurate. It is recommended that the seniority list be approved.

ACTION: _____

f. Acceptance and Acknowledgment of Donations

- American Legion Post 561, Lewisville, for the donation of \$1,000 to the Youth Sports Wrestling

ACTION: _____

8. COMMITTEE REPORTS

- a. River Bend Education District Report
- b. Community Education Advisory Committee Report
- c. Extra-Curricular Sub-Committee Report
- d. Wellness Report
- e. Other Committee Reports

9. SUPERINTENDENT REPORT - Shelly Bauer

- a. Career and Technical Education Month Proclamation for City of Madelia
- b. Career and Technical Education Community Committee Update
- c. MDE Strategic Planning for Continued Recovery (SPCR) team to support school districts as the ESSER/ARP funds are coming to a close.

10. PRINCIPAL REPORTS

- a. Elementary School - Brooke Will
- b. High School - Eric Martinez

11. ADJOURN

**Clerk's Minutes of Regular Board Meeting
Madelia Board of Education
December 21, 2023
High School Conference Room**

Board Members Present: Sorenson, Pace, Odegard, Hanson, DeLaCruz, McLaughlin

Board Members Absent: Lais

Ex Officio Member Present: Superintendent Bauer

Media Present: Michelle Van Hee

- 12-21-01 Chairperson Sorenson called the meeting to order with the Pledge of Allegiance.
- 12-21-02 Odegard moved, Pace seconded to approve the agenda as presented. Pass 6-0
- 12-21-03 No comments from the Chairperson at this time.
- 12-21-04 Hanson moved, DeLaCruz seconded to accept the agenda as listed: Approval of minutes from November 16, 2023 regular meeting and approval of bills - \$446,560.50. Pass 6-0
- 12-21-05 Odegard moved, McLaughlin seconded to certify the Final Levy for School Year 2023-2024 as Follows:
General Education \$1,236,350.72
Community Service \$43,904.69
Debt Service \$563,823.84
Pass 6-0
- 12-21-06 McLaughlin moved, DeLaCruz seconded the approval of the 2024 Resolution Designating Annual Polling Place.

RESOLUTION DESIGNATING ANNUAL POLLING PLACE

WHEREAS, it is important that citizens exercise their right to vote at their local polling place;

WHEREAS, Minnesota Statute 205A. 11 requires the School Board to designate its local polling Place for election annually;

NOW, THEREFORE BE IT RESOLVED, that the School Board of Independent School District No. 837, Blue Earth, Brown, and Watonwan Counties, Minnesota does hereby designate the Madelia Government Center Building at 18 Drew Ave. NW, Madelia, Minnesota, Watonwan County as its polling place in 2024.

BE IT FINALLY RESOLVED, that the school district notify residents of this designation following the requirements of Minnesota Statute 205A.11, subdivision 1a.

Roll call vote - Pass 6-0

- 12-21-07 Pace moved, Hanson seconded to approve the resolution requiring the tally of write-in votes only if write-in votes are greater than a Ballot Candidate's total votes.

**RESOLUTION REQUIRING THE TALLY OF WRITE-IN VOTES ONLY
IF WRITE-IN VOTES ARE GREATER THAN A BALLOT CANDIDATE'S TOTAL VOTES**

WHEREAS, Minnesota Statutes 204.B.09, subdivision 3, provides that a school board may adopt a resolution governing the counting of write-in votes for school board elections. The Resolution may require that write-in votes for an individual candidate for the school board only be individually recorded if the total number of write-in votes for a ballot candidate; and

WHEREAS, the write-in vote counting process can be overly time consuming and require

resources that do not result in a change of election results unless a single write-in candidate receives the most votes for the election.

THEREFORE, BE IT RESOLVED, that the School Board of Independent School District 837 requires that write-in votes for an individual candidate for the school board will only be individually recorded if the total number of write-in votes for that office is equal to or greater than the fewest number of non-write-in votes for a ballot candidate.

Roll call vote - Pass 6-0

- 12-21-08 DeLaCruz moved, McLaughlin seconded to approve the hiring of coaches and advisors as Follows:

Head Baseball Coach: James Keifer
Assistant Speech Coach: Christine Crow
Head Golf Coach: Kris DeMaris
Assistant Golf Coach: Howard Melzer
High School Student Council Advisor - Krista Schwanke
High School Student Council Assistant Advisor - Julie Lehman
Prom Advisor: Stephanie Odegard
Pass 6-0
- 12-21-09 DeLaCruz moved, Odegard seconded the approval of the hiring of Rodolfo Estrada as a High School Paraprofessional. Pass 6-0
- 12-21-10 Pace moved, Hanson seconded the approval of the hiring of Elizabeth Strong as a full-time Speech teacher for the district. Pass 6-0
- 12-21-11 McLaughlin moved, Hanson seconded to approve Policy 606.5: Library Materials, per the first Read recommendations. Pass 6-0
- 12-21-12 Pace moved, Hanson seconded to approve Policy updates per state statute. Policy 410: Family And Medical Leave Act; Updates 12-week leave language. Policy 506: Student Discipline: Corrects references to students with a disability; adds prohibitions against use of exclusionary Practices for early learners or for attendance and truancy issues. Pass 6-0
- 12-21-13 Odegard moved, Pace seconded to accept the following donations with thanks:
-American Legion Auxiliary, Madelia for a donation of \$500 toward the purchase of teacher supplies.
-Anonymous donation of \$1,500 for the purchase of boys junior high basketball jerseys.
-Anonymous donation of \$396 for the elementary popcorn machine.
-MREA for the donation of \$200 for agriculture programming.
-American Legion Post 561, Lewisville, for the donation of \$500 to the Youth Sports Wrestling Program.
- 12-21-14 DeLaCruz moved, Pace seconded to accept the resignation of Kim Askelad who has served as The ECFE program Parent and Family Educator. Pass 6-0

COMMITTEE REPORTS

River Bend Education District Report - Superintendent Bauer reported that River Bend had their audit and all went well.

Community Education Advisory Committee Report - Has not met yet.

Extra-Curricular Sub-Committee Report - Has not met yet.

Wellness Report - Hanson reported.

SUPERINTENDENT REPORT

Superintendent Bauer wanted to congratulate Steve Sorenson as he will be receiving the MSBA President's Award. This is awarded to board members with over 300 hours of training for school board members. Bauer also reported that our Age 0-4 fall counts are down four students from 2022.

PRINCIPAL REPORTS

Elementary School - Brooke Will reported

High School - Eric Martinez reported.

ADJOURN: 6:55 PM

Respectfully Submitted,
Mindy Arkell