

MADELIA ISD 837
BOARD OF EDUCATION MEETING
March 21, 2024
6:30 pm
High School Conference Room

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL (Summer DeLaCruz, Jane Hanson, Ryan Lais, Jen McLaughlin, Ben Odegard, Julie Pace, Steve Sorenson)

3. APPROVAL OF THE AGENDA

4. PUBLIC RECOGNITION TIME PERIOD

Any person may raise a question to the Board of Education. The Board will not act on any item presented to them that is not on the agenda. Every attempt should be made by individuals to remedy a complaint or issue of concern with the staff involved, the building level Principal, and/or Superintendent before addressing the Board of Education. Also, the Board would like persons to limit themselves to five minutes, with a maximum of 15 minutes per topic. These limitations are needed for the Board to run a timely and orderly Board meeting. Persons are requested to identify themselves before speaking.

5. COMMENTS FROM THE CHAIRPERSON

ACTION: _____

6. CONSENT AGENDA

a. Approval of Minutes from February 15, 2024.

The minutes for the Regular Board meeting follow the agenda.

b. Approval of Bills*

School Board members have an opportunity to review bills prior to the Board meeting. If you have questions on any bill, please check with the business office prior to the meeting so they have the opportunity to answer your questions with the data available.

c. Financial Report (Business Manager)*

This report provides the current status of the District's finances. If questions exist, please call the business office prior to the meeting.

ACTION: _____

7. ACTION ITEMS

a. Project Lead the Way Presentation

Julie Lehman, high school science teacher and students will be presenting projects from the PLTW program.

b. Approval of the Resignation of Assistant Three Act Director

It is the recommendation of Paul Carpenter, Activities Director, to approve the resignation of Christine Bauman, Assistant 3 Act Play director.

ACTION: _____

c. Approval of the Hiring of Coaches and Advisors

It is the recommendation of Paul Carpenter, Activities Director, to approve the hiring of the following coaches and advisors:

- Softball:
 - Assistant: Brad Tatro (.37)
 - Assistant JH: Brytni Pettersen (.50)
 - Assistant JH Volunteer: Malia Schwanke

- Boys and Girls Track
 - Head: Jason Klein (Truman)
 - Assistant: Mindy Arkell (Madelia)

- Baseball:
 - Assistant JH Volunteer: Josh Lunz

- One Act Play:
 - Assistant Director (3 Act Play): Chalina Forstner

ACTION: _____

d. Approval of Teacher on Special Assignment (TOSA)

It is the recommendation of Shelly Bauer, Superintendent, to approve Jen Gunderson as the district Teacher On Special Assignment (TOSA).

ACTION: _____

e. Approval of Resignation

It is the recommendation of Eric Martinez, High School Principal, to approve the resignation of Danielle Goetz, high school physical education/health teacher, effective March 28, 2024.

ACTION: _____

f. Approval of Resignation

It is the recommendation of Brooke Will, Elementary Principal, to approve the resignation of elementary teacher, Manette Becker effective at the end of the 2023-2024 school year.

ACTION: _____

g. Approval and Acceptance of Retirement

It is the recommendation of Eric Martinez, High School Principal, to approve the retirement of Terise Bergeman, junior high school math and social studies teacher.

ACTION: _____

h. Resolution Relating to the Termination of and Nonrenewal of the Teaching Contract of a Probationary Teacher

ACTION: _____

**RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF A PROBATIONARY TEACHER**

WHEREAS, Hannah Larson is a probationary teacher employed by Independent School District No. 837, Madelia Public Schools;

BE IT RESOLVED, by the School Board of Independent School District No. 837, Madelia Public Schools, as follows:

1. Pursuant to Minnesota Statutes, section 122A.40, subdivision 5, the teaching contract of Hannah Larson, a probationary teacher employed by Independent School District No. 837, Madelia Public Schools, is hereby terminated at the close of the current 2023-2024 school year and is not renewed for the 2024-2025 school year;
2. Written notice shall be delivered to said teacher regarding termination and nonrenewal of her contract as provided by law. The Board has reviewed and hereby approves the letter to be issued to the teacher. A copy of this Resolution and the letter shall be placed in the employee's personnel file.

NOTICE OF TERMINATION AND NON-RENEWAL

March 22, 2024

HAND DELIVERED
Hannah Larson

Dear Ms. Larson:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 837, Madelia Public Schools (“District”) held on March 21, 2024, a resolution was adopted by a majority roll call to terminate your contract effective at the end of the current school year and not to renew your contract for the 2024-2025 school year. Said action of the board is taken pursuant to Minnesota Statutes, section 122A.40, subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 837,
MADELIA PUBLIC SCHOOLS

Jennifer McLaughlin
Clerk of the School Board

Enclosure: Board Resolution
Cc: Personnel file of Hannah Larson

i. Resolution Relating to the Termination of and Nonrenewal of the Teaching Contract of a Probationary Teacher

ACTION: _____

**RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF A PROBATIONARY TEACHER**

WHEREAS, Luke Olsby is a probationary teacher employed by Independent School District No. 837, Madelia Public Schools;

BE IT RESOLVED, by the School Board of Independent School District No. 837, Madelia Public Schools, as follows:

3. Pursuant to Minnesota Statutes, section 122A.40, subdivision 5, the teaching contract of Luke Olsby, a probationary teacher employed by Independent School District No. 837, Madelia Public Schools, is hereby terminated at the close of the current 2023-2024 school year and is not renewed for the 2024-2025 school year;
4. Written notice shall be delivered to said teacher regarding termination and nonrenewal of his contract as provided by law. The Board has reviewed and hereby approves the letter to be issued to the teacher. A copy of this Resolution and the letter shall be placed in the employee’s personnel file.

NOTICE OF TERMINATION AND NON-RENEWAL

March 22, 2024

HAND DELIVERED
Luke Olsby

Dear Mr. Olsby:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 837, Madelia Public Schools (“District”) held on March 21, 2024, a resolution was adopted by a majority roll call to terminate your contract effective at the end of the current school year and not to renew your contract for the 2024-2025 school year. Said action of the board is taken pursuant to Minnesota Statutes, section 122A.40, subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 837,
MADELIA PUBLIC SCHOOLS

Jennifer McLaughlin
Clerk of the School Board

Enclosure: Board Resolution
Cc: Personnel file of Luke Olsby

j. Acknowledgment of End of Contract for Tier 1 Teachers

The Board of Education acknowledges the end of the contract for Tier 1 teachers who have one year positions. Thank you to Elsie Pahl and Remme Griffith who both served as Tier 1 ML teachers.

ACTION: _____

k. Approval of ML Teacher

It is the recommendation of Eric Martinez, High School Principal, to approve the hiring of Katie Soldner as an elementary ML teacher.

ACTION: _____

l. Approval of ML Teacher

It is the recommendation of Eric Martinez, High School Principal, to approve the hiring of Cora Eichten as an elementary ML teacher.

ACTION: _____

m. Board Resolution Authorizing Entry Into Joint Powers Agreement in the Form of a Declaration of Trust Establishing the “MN Trust” and Authorizing Participation Therein

It is recommended to approve the Resolution Authorizing Entry Into Joint Powers Agreement in the Form of a Declaration of Trust Establishing the “MN Trust” and Authorizing Participation Therein. The resolution is found at the end of the agenda.

ACTION: _____

n. Approval of the Purchase of Dishwasher for Elementary Kitchen

It is the recommendation of Theresa Laidig, Director of Buildings and Grounds, to approve the purchase of a dishwasher for the elementary school kitchen from Cress Refrigeration for \$11,875.00.

ACTION: _____

o. Approval of the Hiring of an Elementary Special Education Teacher

It is the recommendation of Eric Martinez, High School Principal, to approve the hiring of Shelby Wiederhoeft as an elementary Special Education teacher.

ACTION: _____

p. Approval of the Hiring of an Elementary Principal

It is the recommendation of the Board of Education Administration Committee to recommend Ann Mikkalson as the elementary school principal.

ACTION: _____

q. Acceptance and Acknowledgment of Donations

- 3M Donors Choice for \$5,695.78 for the donation of spheros, 3D printer, balance scales, magnets, and STEM electricity kits.
- Madelia Booster Club for the donation of \$239.99 to the track program for a portable tent.

ACTION: _____

8. COMMITTEE REPORTS

- a. River Bend Education District Report
- b. Community Education Advisory Committee Report
- c. Extra-Curricular Sub-Committee Report
- d. Wellness Report
- e. Other Committee Reports

9. SUPERINTENDENT REPORT - Shelly Bauer

- a. Riverbend Lease
- b. Special Playground Equipment Funding

10. PRINCIPAL REPORTS

- a. Elementary School - Brooke Will
- b. High School - Eric Martinez

11. ADJOURN

**Clerk's Minutes of Regular Board Meeting
Madelia Board of Education
February 15, 2024
High School Conference Room**

Board Members Present: Sorenson, Pace, Odegard, DeLaCruz, McLaughlin, Lais, Hanson

Board Members Absent: None

Ex Officio Member Present: Superintendent Bauer

Media Present: Michelle Van Hee

- 02-15-01 Chairperson Sorenson called the meeting to order with the Pledge of Allegiance.
- 02-15-02 McLaughlin moved, Hanson seconded to approve the agenda as presented with the addition of F & G. Pass 7-0
- 02-15-03 No comments from the chairperson at this time.
- 02-15-04 Odegard moved, DeLaCruz seconded to accept the agenda as listed: Approval of minutes from January 18, 2024 regular meeting and approval of bills - \$518,951.73. Pass 7-0
- 02-15-05 Lisa Sackreiter and Steve Schlager presented updates and activities for FFA & CTE.
- 02-15-06 Pace moved, Lais seconded the approval of the hiring of Kurt Lugo as the advisor for Math Counts. Pass 7-0
- 02-15-07 DeLaCruz moved, Lais seconded to approve the hiring of Tyler Friesen as a full-time custodian. Pass 7-0
- 02-15-08 Hanson moved, Lais seconded to approve the Minnesota State University, Mankato Teacher On Special Assignment (TOSA) program for district implementation. Pass 7-0
- 02-15-09 Odegard moved, Pace seconded to accept the following donations with thanks:
1. American Legion Post 561, Lewisville, for the donation of \$1,000 to the Youth Sports Wrestling Program.
 2. St. Clair School District for 2 dimmer packs, 8 lamps for above the stage and 6 backup lamps for the auditorium.
 3. Elsie Pace for \$50 donation to the Athletic Department.
 4. Madelia Booster Club for the donation of \$966 to Varsity and JV Baseball program toward practice at the Mankato Dome.
 5. Anonymous former biology teacher from Lancaster, PA for \$1,194.46 for lab equipment.
 6. 3M STEM donations for \$2,332.
 7. Tony Downs for the donation of \$300 for the Winter Dance.
- Pass 7-0
- 02-15-10 Pace moved, Lais seconded to approve the hiring of Coty Kreel as a full-time high school paraprofessional. Pass 7-0
- 02-15-11 Pace moved, Hanson seconded to approve the resignation of Brooke Will, Elementary Principal, effective June 30, 2024. Pass 7-0

COMMITTEE REPORTS

River Bend Education District Report - Ryan Lais reported that there are staff shortages due to sickness, they will need to buy another vehicle, and student numbers are lower than average.

Community Education Advisory Committee Report - They will meet next week.

Extra-Curricular Sub-Committee Report - No report

Wellness Report - Will meet in two weeks

SUPERINTENDENT REPORT

Shelly Bauer recognized the board as it is School Board Recognition Month. Superintendent Bauer also reported on the Minnesota Educators Partnership with Minnesota State University, Mankato.

PRINCIPAL REPORTS

Elementary School - Brooke Will reported

High School - Eric Martinez reported

ADJOURN - 7:13 P.M.

Respectfully Submitted,
Mindy Arkel