

MADELIA ISD 837
BOARD OF EDUCATION MEETING
September 19, 2024
6:30 pm
High School Conference Room

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

- 2. ROLL CALL** (Summer DeLaCruz, Jane Hanson, Ryan Lais, Jen McLaughlin, Ben Odegard, Julie Pace, Steve Sorenson)

3. APPROVAL OF THE AGENDA

4. PUBLIC RECOGNITION TIME PERIOD

Any person may raise a question to the Board of Education. The Board will not act on any item presented to them that is not on the agenda. Every attempt should be made by individuals to remedy a complaint or issue of concern with the staff involved, the building level Principal, and/or Superintendent before addressing the Board of Education. Also, the Board would like persons to limit themselves to five minutes, with a maximum of 15 minutes per topic. These limitations are needed for the Board to run a timely and orderly Board meeting. Persons are requested to identify themselves before speaking.

5. COMMENTS FROM THE CHAIRPERSON

ACTION: _____

6. CONSENT AGENDA

a. Approval of Minutes from August 15, 2024.

The minutes for the Regular Board meeting follow the agenda.

b. Approval of Bills*

School Board members have an opportunity to review bills prior to the Board meeting. If you have questions on any bill, please check with the business office prior to the meeting so they have the opportunity to answer your questions with the data available.

c. Financial Report (Business Manager)*

This report provides the current status of the District's finances. If questions exist, please call the business office prior to the meeting.

ACTION: _____

7. ACTION ITEMS

a. Presentation of New Mentor Program Partnership

Jen Gunderson will present information regarding the new Minnesota Education Partnership (MEP) Teacher on Special Assignment (TOSA) mentoring program.

b. Approval of the Hiring of Athletic and Activity Positions

It is the recommendation of Paul Carpenter, Activities Director to approve the following position:

- Christine Crow - Soccer Bus Supervisor
- Rylee Quandt - Assistant Cross Country Coach

ACTION: _____

c. Approval of the Hiring of a High School Art Teacher

It is the recommendation of Eric Martinez to hire Jeremy O'Donnell as the high school art teacher.

ACTION: _____

d. Approval of the Hiring of a District Media Specialist

It is the recommendation of Ann Mikkalson, Elementary Principal and Eric Martinez, High School Principal to approve the hiring of Elsie Pahl as the district media specialist.

ACTION: _____

e. Approval of the Hiring of a High School Paraprofessional

It is the recommendation of Eric Martinez, High School Principal, to approve the hiring of Jada Stout as a high school paraprofessional.

ACTION: _____

f. Approval of the Hiring of a High School Paraprofessional

It is the recommendation of Eric Martinez, High School Principal, to approve the hiring of Erin Tutunaru as a high school paraprofessional.

ACTION: _____

g. Approval of the Hiring of a Counselor

It is the recommendation of Ann Mikkalson to hire Angelita Kukacka as a counselor with primary responsibilities at the elementary school.

ACTION: _____

h. Approval of Schedule C Advisors

It is the recommendation of the administration to approve the Schedule C club supervisors and advisors as submitted.

ACTION: _____

i. eLearning Plan

It is the recommendation of Shelly Bauer, Superintendent and Chad Becker, Madelia Teachers Association (MTA) Representative to approve the annual eLearning Plan.

ACTION: _____

j. Adoption and Certification of Proposed Property Tax Levy

School boards are required to certify proposed property tax levies to the home county auditor by September 30 and to the Minnesota Department of Education (MDE) by October 2. A copy of the Proposed Property Tax Levy as prepared by the Minnesota Department of Education is available for your consideration.

School boards must adopt their final property tax levy and certify the levy to the home auditor no later than five working days after December 19.

Superintendent, Shelly Bauer recommends that the Board of Education adopt the proposed property tax levy at the maximum amount.

ACTION: _____

k. Approval of MSHSL Wrestling Cooperative with St. James Public School

It is the recommendation of the Extracurricular Committee to approve the MSHSL Wrestling Cooperative with St. James Public School.

ACTION: _____

l. Approval of MSHSL Boys Track Cooperative with St. James Public School

It is the recommendation of the Extracurricular Committee to approve the MSHSL Boys Track Cooperative with St. James Public School.

ACTION: _____

m. Approval of MSHSL Girls Track Cooperative with St. James Public School

It is the recommendation of the Extracurricular Committee to approve the MSHSL Girls Track Cooperative with St. James Public School.

ACTION: _____

n. First Read Policies

Policy 407: Employee Right to Know - Exposure to Hazardous Substances

Policy 505: Distribution of Nonschool Sponsored Materials on School Premises by Employees and Students

Policy 522: Title IX Sex Nondiscrimination (update from MSBA)

Policy 529: Staff Notification of Violent Behavior by Students

o. Acceptance & Acknowledgement of Donations

The District would like to thank and recognize those who have provided recent donations to the Madelia Public School.

- Taher for providing the staff breakfast during professional development
- Madelia Health for school supplies
- Citizens Bank for school supplies
- Preferred Printing for pencils
- Class of 1988 for the donation of \$200 to the football program in memory of Jon Henry
- Madelia Athletic Booster Club for the donation of for the donation of Boys Basketball practice jerseys
- Madelia Athletic Booster Club for the donation of Girls Basketball warm-ups
- Pioneer Bank for school supplies

ACTION: _____

8. COMMITTEE REPORTS

- a. River Bend Education District Report
- b. Community Education Advisory Committee Report
- c. Extra-Curricular Sub-Committee Report
- d. Wellness Report
- e. Other Committee Reports

9. SUPERINTENDENT REPORT - Shelly Bauer

- a. Board Recognition Month
- b. CTE Grant - \$10,000
- c. Dollar General Literacy Grant - \$3,000 (Submitted by Lisa Jackson)
- d. Family Engagement Event - September 27

10. PRINCIPAL REPORTS

- a. Elementary School - Ann Mikkalson

b. High School - Eric Martinez

11. ADJOURN

**Clerk's Minutes of Regular Board Meeting
Madelia Board of Education
August 15, 2024
High School Conference Room**

Board Members Present: DeLaCruz, Hanson, Lais, McLaughlin, Odegard, Sorenson

Board Members Absent: Pace

Ex Officio Member Present: Superintendent Bauer

Media Present: Michelle Van Hee

- 8-15-01 Chairperson Sorenson called the meeting to order with the Pledge of Allegiance.
- 8-15-02 Hanson moved, Odegard seconded to accept the agenda as presented. Pass 6-0
- 8-15-03 Lais moved, Odegard seconded to accept the agenda as listed: Approval of minutes from July 18, 2024 regular board meeting and approval of bills \$544,605.50. Pass 6-0
- 8-15-04 Hanson moved, Lais seconded the approval of the annual LIEP Plan for the district as presented. Pass 6-0
- 8-15-05 McLaughlin moved, Odegard seconded to approve the hiring of Heather Brandt as a full-time special education teacher at the high school. Pass 6-0
- 8-15-06 DeLaCruz moved, Odegard seconded to approve the following positions:
Concession Stand Advisor - Mindy Arkell
Football (Volunteer) - Christopher (Carter) Flores
Pass 6-0
- 8-15-07 DeLaCruz moved, Lais seconded to approve the retirement of Lori Pietsch, district media specialist, with thanks for her 33 years of service to the district.
Pass 6-0
- 8-15-08 DeLaCruz moved, Hanson seconded to approve the agreement with South Central Service Cooperative to provide Literacy Lead Services at the annual cost of \$29,000. The position will be shared with St. James, Sleepy Eye and SCSC. Pass 6-0
- 8-15-09 McLaughlin moved, Lais seconded to approve Thursday, December 19, 2024 at 6:30 PM in the high school conference room as the public hearing for the proposed levy. Pass 6-0
- 8-15-10 Lais moved, Odegard seconded to accept the snow removal bid for 2024-2025 and 2025-2026 from Total Lawn Care and Landscape. Pass 6-0
- 8-15-11 Hanson moved, Odegard seconded to approve the changes to the district handbook for the 2024-2025 school year. Pass 6-0
- 8-15-12 DeLaCruz moved, McLaughlin seconded to approve the MDE minimum adult price for breakfast at \$2.40 and lunch at \$5.00 for the 2024-2025 school year.
Pass 6-0
- 8-15-13 Lais moved, Odegard seconded to approve the following theme and motto for the 2024-2025 school year:
- Empowering every student to achieve excellence for lifetime success.
Inspire. Empower. Succeed.*
- Pass 6-0
- 8-15-14 McLaughlin moved, Odegard seconded to accept and acknowledge the following

donations:

Citizens Bank for a donation of \$100 to FFA

Bold Orange Agency, Inc. for a gift of \$1,000 in memory of Philip Murphy for athletic scholarships. Pass 6-0

COMMITTEE REPORTS

River Bend Education District Report - None

Community Education Advisory Committee - None

Extra-Curricular Sub-Committee Report - Odegard presented

Wellness Report - None

SUPERINTENDENT REPORT

Superintendent Bauer gave an update on staffing and alternative options to fill open positions.

Bauer listed the candidates running for school board positions and gave a COMPASS District Leadership Team update.

PRINCIPAL REPORTS

Elementary - Ann Mikkalson reported

High School - Eric Martinez was absent, but submitted his report.

ADJOURN: 7:14 PM