

MADELIA ISD 837
BOARD OF EDUCATION MEETING
February 20, 2025
6:30 pm
High School Conference Room

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

- 2. ROLL CALL** (Summer DeLaCruz, Jane Hanson, Ryan Lais, Veronica Marquez, Ben Odegard, Julie Pace, Steve Sorenson)

3. APPROVAL OF THE AGENDA

4. PUBLIC RECOGNITION TIME PERIOD

Any person may raise a question to the Board of Education. The Board will not act on any item presented to them that is not on the agenda. Every attempt should be made by individuals to remedy a complaint or issue of concern with the staff involved, the building level Principal, and/or Superintendent before addressing the Board of Education. Also, the Board would like persons to limit themselves to five minutes, with a maximum of 15 minutes per topic. These limitations are needed for the Board to run a timely and orderly Board meeting. Persons are requested to identify themselves before speaking.

5. COMMENTS FROM THE CHAIRPERSON

ACTION: _____

6. CONSENT AGENDA

a. Approval of Minutes from January 21, 2025.

The minutes for the Regular Board meeting follow the agenda.

b. Approval of Bills*

School Board members have an opportunity to review bills prior to the Board meeting. If you have questions on any bill, please check with the business office prior to the meeting so they have the opportunity to answer your questions with the data available.

c. Financial Report (Business Manager)*

This report provides the current status of the District's finances. A summary will be provided by the Business Manager. If questions exist, please call the business office prior to the meeting.

ACTION: _____

7. ACTION ITEMS

a. Director of Teaching and Learning Presentation

A presentation will be provided by Josette Larson, Director of Teaching and Learning, regarding the addition of the position and the work that has been done during the first semester.

b. Approval of Policy 524 Section XVI Update Regarding Cell Phone Use

It is the recommendation of Eric Martinez, High School Principal, Ann Mikkalson, Elementary Principal and the Cell Phone Policy Committee to adopt Policy 524 changes to Section XVI as written.

ACTION: _____

c. Approval of Policy 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process

It is recommended that the Board of Education rescind Policy 522, 2024 version, and return to the 2020 (with 2022 updates) version of Policy 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process as required under a court decision and related executive branch actions.

ACTION: _____

d. Approval of the Memorandum of Understanding - Read Act

It is the recommendation of the Board Administration Committee and Madelia Teachers' Association (MTA) to approve the Memorandum of Understanding (MOU) as written and submitted to the Board of Education.

ACTION: _____

e. Approval of the Environmental Consulting Agreement

It is the recommendation of Shelly Bauer, Superintendent and Theresa Laidig, Director of Buildings and Grounds to approve the three year environmental consulting agreement with the Harbo Consulting Agency, 46507 Evergreen Ln., Cleveland, MN 56017. The annual cost is \$14,325.

ACTION: _____

f. Approval of the Hiring of Coaches

It is the recommendation of Paul Carpenter, Activities Director, to approve the hiring of the following coaches:

- Boys and Girls Track Assistant Coach: Rylee Quandt (St.James/Madelia)
- Boys and Girls Track Assistant Coach (Volunteer): Jason Klein (St. James/Madelia)
- Baseball Assistant Coach: Derek Shoen
- Baseball Assistant JH Coach (.6): Tyler Coners
- Baseball Assistant JH Coach (.4): Justin Grev
- Baseball Assistant Coach (Volunteer): Ben Jacobs
- Baseball Assistant JH Coach (Volunteer): Josh Lunz
- Softball Assistant JH (.5): Tina-Marie Nelson
- Softball Assistant JH (.5): Sara Dryden

ACTION: _____

8. COMMITTEE REPORTS

- a. River Bend Education District Report
- b. Community Education Advisory Committee Report
- c. Extra-Curricular Sub-Committee Report
- d. Wellness Report
- e. Other Committee Reports

9. SUPERINTENDENT REPORT - Shelly Bauer

- a. Business Office Transition Update
 - i. Online timesheets
 - ii. Online purchase orders
- b. School Survey Update

10. PRINCIPAL REPORTS

- a. Elementary School - Ann Mikkalson
- b. High School - Eric Martinez

11. ADJOURN

**Clerk's Minutes of Regular Board Meeting
Madelia Board of Education
January 21, 2025
High School Conference Room**

Board Members Present: Hanson, Lais, Marquez, Odegard, Pace, Sorenson

Board Members Absent: DeLaCruz

Ex Officio Member Present: Superintendent Shelly Bauer

Media Present: Michelle Van Hee

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| 01-21-01 | Chairperson Sorenson called the meeting to order with the Pledge of Allegiance. |
| 01-21-02 | Odegard moved, Lais seconded to accept the agenda as presented. Pass 6-0 |
| 01-21-03 | Pace moved, Hanson seconded to accept the agenda as listed: Approval of minutes from December 19, 2024 regular board meeting and approval of bills \$1,182,144.09. Pass 6-0 |
| 01-21-04 | Daren Sievers from School Presentations, provided a presentation via zoom on how to develop a survey to gather, organize and use data to make strategic decisions. |
| 01-21-05 | Lais moved, Marquez seconded to approve the changes to the elementary handbook, |

- 01-21-06 regarding being on school grounds after school hours and the PBIS section. Pass 6-0
Hanson moved, Pace seconded to approve the agreement for speech language pathology Services from Minnesota State University, Mankato, beginning February 3, 2025 through June 30, 2026. The program will provide full SLP services for the district with licensed SLPs and Master's degree students to meet the needs of our students. Pass 6-0
- 01-21-07 Lais moved, Odegard seconded the approval of the hiring of School Management Services (SMS) for the Business Manager position. Pass 6-0
- 01-21-08 Eric Martinez, High School Principal, presented and recommended updates to Policy 524: Internet, Technology, and Cell Phone Acceptable use and Safety Policy Section XVI that were proposed by the Cell Phone Policy Committee. This is a first read of the policy update. Approval will be proposed in February.
- 01-21-09 Pace moved, Odegard seconded the approval of the hiring of the following coaches:

Head Speech Coach - Chalina Forstner
Assistant Speech Coach - Christine Crow
Head Football Coach - Jeremy O'Donnell

Pass 6-0

- 01-21-10 Odegard moved, Hanson seconded the acceptance and acknowledgement of the following Donations:

Madelia Athletic Booster Club for the donation of \$1,100.00 for a new batting cage net and Cables for baseball & softball.
Fraternal Order of Eagles of St. James for the donation of \$500.00 for the bowling unit in gym Class.
Citizens Bank, LaSalle for the donation of winter gear for students at the elementary school.

Pass 6-0

COMMITTEE REPORTS

River Bend Education District Report - None
Community Education Advisory Committee Report - None
Extra-Curricular Sub-Committee Report - None
Wellness Report - None
Other Committee Reports - None

SUPERINTENDENT REPORT

Shelly Bauer acknowledged our mid-year retirements: Diana Wenner for her 20+ years of service, and Christine Bauman. Shelly talked about the all school reunion plans from Alumni Association and their link that was put on the website. Shelly also asked for any MSBA Leadership Conference Feedback from the Board.

PRINCIPAL REPORTS

Elementary School - Ann Mikkalson reported
High School - Eric Martinez reported

ADJOURN: 7:36 P.M.

Respectfully Submitted,

Mindy Arkell