

MADELIA ISD 837
BOARD OF EDUCATION MEETING
April 17, 2025
6:30 pm
High School Conference Room

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL (Summer DeLaCruz, Jane Hanson, Ryan Lais, Veronica Marquez, Ben Odegard, Julie Pace, Steve Sorenson)

3. APPROVAL OF THE AGENDA

4. PUBLIC RECOGNITION TIME PERIOD

Any person may raise a question to the Board of Education. The Board will not act on any item presented to them that is not on the agenda. Every attempt should be made by individuals to remedy a complaint or issue of concern with the staff involved, the building level Principal, and/or Superintendent before addressing the Board of Education. Also, the Board would like persons to limit themselves to five minutes, with a maximum of 15 minutes per topic. These limitations are needed for the Board to run a timely and orderly Board meeting. Persons are requested to identify themselves before speaking.

5. COMMENTS FROM THE CHAIRPERSON

ACTION: _____

6. CONSENT AGENDA

a. Approval of Minutes from March 20, 2025.

The minutes for the Regular Board meeting follow the agenda.

b. Financial Report (Business Manager)*

This report provides the current status of the District's finances. A summary will be provided by the Business Manager. If questions exist, please call the business office prior to the meeting.

c. Approval of Bills*

School Board members have an opportunity to review bills prior to the Board meeting. If you have questions on any bill, please check with the business office prior to the meeting so they have the opportunity to answer your questions with the data available.

ACTION: _____

7. ACTION ITEMS

a. District Literacy Presentation

Michele Chapin, Literacy Lead, will present a district-wide update regarding the Read Act and an overview of literacy initiatives in the district.

b. Approval of the Hiring of Coaches and Advisors

It is the recommendation of Paul Carpenter, Activities Director, to approve the hiring of the following coaches and advisors:

Football:

- Assistant: Kurt Lugo
- Assistant Jr. High: Tyler Coners

Volleyball:

- Head: Melodie DeVlaeminck
- Assistant: Melissa Grev
- Assistant: Tina-Marie Nelson (.5)
- Assistant Jr. High: Teresa Holmgren
- Assistant Jr. High: Megan Anderson

Boys and Girls Cross-Country:

- Head: Kris DeMaris
- Assistant: Rylee Quandt

ACTION: _____

c. Resignation of Part-time Director of Teaching and Learning

It is the recommendation of Shelly Bauer, Superintendent, to accept the resignation of Josette Larson as part-time Director of Teaching and Learning in order to return to teaching math full-time beginning with the 2025-2026 school year.

ACTION: _____

d. Approval of the Annual Calendar

It is the recommendation of Shelly Bauer, Superintendent, the District Calendar Committee with the support of the MTA representatives to approve the annual calendar as presented for the 2025-2026 school year.

ACTION: _____

e. Approval of the Health Insurance Renewal

It is the recommendation of Shelly Bauer, Superintendent and Chad Becker, MTA Representative to approve the proposal from SCSC-MHC / Medica. The renewal is a 15.9% increase.

ACTION: _____

f. Approval of the Window Sealing Bid for the Elementary School

It is the recommendation of Shelly Bauer, Superintendent and Theresa Laidig, Director of Buildings and Grounds to accept the bid from WL Hall, 530 15th Avenue South, Hopkins, MN 55343-7834 for \$101,893 for sealing and repairing the windows at the elementary school.

ACTION: _____

g. Approval of Policies

It is recommended by Shelly Bauer, Superintendent, to approve the following policy changes. These policies may be changed in a single meeting as they reflect current statutory language.

- Policy 519: Interviews of Students by Outside Agencies
- Policy 721: Uniform Grant Guidance Policy Regarding Federal Revenue Sources

ACTION: _____

h. Rescission of Policy 617: School District Insurance of Preparatory and High School Standards

It is the recommendation of Shelly Bauer, Superintendent, to rescind Policy 617. This may be done in a single meeting.

ACTION: _____

i. First Read of Policies

- Policy 533: Wellness
- Policy 534: Meal Charge Policy
- Policy 614: School District Testing Plan and Procedure
- Policy 701: Establishment and Adoption of School District Budget
- Policy 704: Development and Maintenance of an inventory of fixed assets and fixed asset accounting system

j. Acceptance and Acknowledgement of Donations

- Madelia Community Chest for the donation to the Madelia Elementary Reading and Snack cart for \$500 and to Community Education Youth Sports for \$400.
- Gaylen and Barb Lenz for the donation of fan buses for boys basketball play-offs.
- Josh Lenz for the donation of \$660 for the baseball program.

ACTION: _____

8. COMMITTEE REPORTS

- a. River Bend Education District Report
- b. Community Education Advisory Committee Report
- c. Extra-Curricular Sub-Committee Report
- d. Wellness Report
- e. Other Committee Reports

9. SUPERINTENDENT REPORT - Shelly Bauer

- a. Survey Update
- b. Minnesota Educational Partnership Fellow - Kelli James (Year 2)
- c. Food Service and Wellness Audit Update
- d. Insurance Company Inspection

10. PRINCIPAL REPORTS

- a. Elementary School - Ann Mikkalson
- b. High School - Eric Martinez

11. ADJOURN

**Clerk's Minutes of Regular Board Meeting
Madelia Board of Education
March 20, 2025
High School Conference Room**

Board Members Present: DeLaCruz, Hanson, Lais, Marquez, Odegard, Pace, Sorenson

Board Members Absent: None

Ex Officio Member Present: Superintendent Shelly Bauer

Media Present: Michelle Van Hee

- 03-20-01 Chairperson Sorenson called the meeting to order with the Pledge of Allegiance.
- 03-20-02 Odegard moved, Pace seconded to accept the agenda as presented. Pass 7-0
- 03-20-03 Chairperson Sorenson congratulated our Boys Basketball team on how far they made it this season.
- 03-20-04 Pace moved, Odegard seconded to accept the agenda as listed: Approval of minutes from February 20, 2025 regular board meeting and approval of bills, \$260,755.63. Pass 7-0
- 03-20-05 Daren Sievers from School Perceptions provided an overview of the proposed school survey.
- 03-20-06 Hanson moved, Lais seconded to approve the proposed school survey as presented by School Perceptions to be distributed to the district residents and staff in mid-April. Pass 7-0
- 03-20-07 Pace moved, DeLaCruz seconded to approve the hiring of the following coaches:
Softball Assistant - Amber Woratchka
Softball Assistant - Melissa Grev (Volunteer)
Softball Assistant - Krista Schwanke (Volunteer)
Softball Assistant - Malie Schwanke (Volunteer)
Softball Assistant - Corban Tatro (Volunteer)
Softball Assistant - Brytni Pettersen (Volunteer)
Baseball Assistant - Tom McCabe (Volunteer)
Baseball Assistant - Glen Christensen (Volunteer)
Baseball Assistant - Jacob Peterson (Volunteer)

Pass 7-0

- 03-20-08 Lais moved, Odegard seconded to approve the Resolution Authorizing Entry Into Joint Powers Agreement in the Form of a Declaration of Trust Establishing the "MN Trust" and Authorizing Participation Therein. This resolution adds Mr. Jim Friehammer, business manager, to the Agreement. Roll call vote - 7-0
- 03-20-09 Pace moved, Lais seconded to approve the resolution for the county - municipality - school agreement for the sharing of election expenses between Blue Earth County and Madelia Public School District 837. Roll call vote - 7-0
- 03-20-10 Odegard moved, Lais seconded to accept the resignation of Andrew Runck, high school Multilingual teacher, social studies, and ML coordinator, effective on the last teacher duty day for the 2024-2025 school year. Pass 7-0
- 03-20-11 Lais moved, DeLaCruz seconded to accept the Termination and Nonrenewal of the Teaching Contract of Elsie Pahl, Probationary Teacher. Roll Call vote - 7-0
- 03-20-12 Odegard moved, Pace seconded to accept the following donations, with thanks:
- Madelia Baseball and Softball Association for the donation of \$1,000.00 for the student Baseball fund.
- City of Madelia, Chamber of Commerce, and Madelia Area Redevelopment Corporation for the Donation of pizza for the staff professional day lunch.
- Pass 7-0

COMMITTEE REPORTS

River Bend Education District Report - None

Community Education Advisory Committee Report - None

Extra-Curricular Sub-Committee Report - None

Wellness Report - Superintendent Bauer shared that we are under a Food Service / Wellness audit. She also shared about the healthy snacks for staff and students that will be offered.

Buildings & Grounds Committee - Met with Tim Harbo about asbestos abatement and roof work at the Elementary School.

SUPERINTENDENT REPORT

Superintendent Bauer talked about the Food Service and Wellness Audit update. She mentioned there would also be an Insurance Company inspection on Thursday at both schools, both inside and out and that the Budget Revision would be coming out in the next month or so.

PRINCIPAL REPORTS

Elementary School - Ann Mikkalson reported.

High School - Eric Martinez reported

ADJOURN - 7:33 P.M.

Respectfully submitted,

Mindy Arkell