

MADELIA ISD 837
BOARD OF EDUCATION MEETING
May 15, 2025
6:30 pm
High School Conference Room

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL (Summer DeLaCruz, Jane Hanson, Ryan Lais, Veronica Marquez, Ben Odegard, Julie Pace, Steve Sorenson)

3. APPROVAL OF THE AGENDA

4. PUBLIC RECOGNITION TIME PERIOD

Any person may raise a question to the Board of Education. The Board will not act on any item presented to them that is not on the agenda. Every attempt should be made by individuals to remedy a complaint or issue of concern with the staff involved, the building level Principal, and/or Superintendent before addressing the Board of Education. Also, the Board would like persons to limit themselves to five minutes, with a maximum of 15 minutes per topic. These limitations are needed for the Board to run a timely and orderly Board meeting. Persons are requested to identify themselves before speaking.

5. COMMENTS FROM THE CHAIRPERSON

ACTION: _____

6. CONSENT AGENDA

a. Approval of Minutes from April 17, 2025.

The minutes for the Regular Board meeting follow the agenda.

b. Financial Report (Business Manager)*

This report provides the current status of the District's finances. A summary will be provided by the Business Manager. If questions exist, please call the business office prior to the meeting.

c. Approval of Bills*

School Board members have an opportunity to review bills prior to the Board meeting. If you have questions on any bill, please check with the business office prior to the meeting so they have the opportunity to answer your questions with the data available.

ACTION: _____

7. ACTION ITEMS

a. Presentation Regarding Renewal of an Expiring Referendum

Michael Hart and Steve Pumper from PMA will be presenting information regarding the renewal of an expiring referendum.

b. Community Comment and/or Questions

The community may comment and ask questions regarding the renewal of an expiring referendum.

c. Approval of Resolution Relating to Renewal of an Expiring Referendum

RESOLUTION RELATING TO RENEWAL OF AN EXPIRING REFERENDUM

WHEREAS, Minnesota Statutes 126C.17, Subd. 9b, allows the School Board to renew an expiring referendum.

WHEREAS, Minnesota Statutes 126C.17, Subd. 9b, sets forth the following requirements to renew an expiring referendum:

- 1) The per pupil amount of the referendum is the same as the amount expiring, or for an expiring referendum that was adjusted annually by the rate of inflation, the same as the per-pupil amount of the expiring referendum, adjusted annually for inflation in the same manner as if the expiring referendum had continued;
- 2) the term of the renewed referendum is no longer than the initial term approved by the voters;
- 3) the school board has held a meeting and allowed public testimony on the proposed renewal; and
- 4) the expiring referendum has not been previously renewed under Minnesota Statutes 126C17, Subd. 9b.

WHEREAS, the expiring referendum is within the last two fiscal years of the term of the referendum.

BE IT RESOLVED by the School Board of Independent School District No. 837 Madelia Public Schools , State of Minnesota, as follows:

The Board hereby determines and declares that it is necessary and expedient for the school district to extend and renew the general education revenue provided by an expiring referendum passed by the voters of the school district on November 3, 2015. This referendum was passed with an amount of \$893 per adjusted pupil unit and for a term of 10 years via two separate ballot questions. The amount was subsequently reduced due to the state law change converting referendum revenue to local optional revenue. The current authority is \$746.07 per pupil.

The renewed authorization, \$746.07 per pupil, is the same amount as the expiring authorization and will be applicable for a term of 10 years beginning taxes payable in 2026.

The clerk is authorized to send this adopted resolution, no later than September 1 of the calendar year in which this resolution was adopted, to the commissioner of education and to the county auditor of each county in which the school district is located in whole or in part.

This resolution becomes effective 60 days after adoption.

The motion for the adoption of the foregoing resolution was duly seconded by _____

and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) SS
COUNTY OF _____)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 837

(Madelia Public Schools), Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to the calling of a special election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this _____ day of _____, 20____.

Clerk

ACTION: _____

d. School Perceptions Presentation

Daren Sievers from School Perceptions will present the district survey results.

e. Approval of the 2025-2026 Resolution for MSHSL Membership

It is the recommendation of Paul Carpenter, Director of Athletics/Activities to approve the 2025-2026 Resolution for Membership in the Minnesota State High School League.

ACTION: _____

f. Approval of the Hiring of Coaches and Advisors

It is the recommendation of Paul Carpenter, Activities Director, to approve the hiring of the following coaches and advisors:

Football:

Seth Tande: Varsity Assistant Football Coach

ACTION: _____

g. Approval of Summer Custodian

It is the recommendation of Theresa Laidig, Director of Buildings and Grounds, to approve the hiring of Leilynd Hundley as a summer custodian.

ACTION: _____

h. Approval of the Addition of a Grade 4 Teacher

It is the recommendation of Shelly Bauer, Superintendent and Ann Mikkalson, Elementary Principal to approve the addition of a grade 4 teacher for the 2025-2026 school year.

ACTION: _____

i. Approval of a Full-Time Director of Teaching and Learning/District Assessment Coordinator

It is the recommendation of Shelly Bauer, Superintendent to approve the hiring of a full-time Director of Teaching and Learning/District Assessment Coordinator position. The position would move from a part-time to full-time position with the addition of the district assessment duties that are currently being filled in two extra curricular assignments.

ACTION: _____

j. Approval of AWAIR/Health and Safety Program Organizational Structure

It is the recommendation of Shelly Bauer, Superintendent and Tim Harbo, Environmental Coordinator from Harbo Consulting to approve the AWAIR/Health and Safety Program Structure document for the district.

ACTION: _____

k. Approval of the Life Insurance, Dental, and Long-term Disability Insurance

It is the recommendation of Shelly Bauer, Superintendent to approve the NIS National Insurance Services renewal of life, dental and long-term disability insurance. The proposals do not reflect an increase from the current year.

ACTION: _____

l. Approval of Vaaler Insurance - Pending availability of rates

It is the recommendation of Shelly Bauer, Superintendent and Jim Freihammer, Business Administrator, that the Board of Education accept the property and liability, worker's compensation, and cyber liability proposal from Vaaler Insurance for 2025-2026.

ACTION: _____

m. Approval of Policies

- Policy 533: Wellness
- Policy 534: Meal Charge Policy
- Policy 614: School District Testing Plan and Procedure
- Policy 701: Establishment and Adoption of School District Budget

- Policy 704: Development and Maintenance of an inventory of fixed assets and fixed asset accounting system

ACTION: _____

n. Acceptance and Acknowledgement of Donations

- The Madelia Community for the donation of \$2,500 for baseball and \$2,500 for softball junior high uniforms.

ACTION: _____

8. COMMITTEE REPORTS

- River Bend Education District Report
- Community Education Advisory Committee Report
- Extra-Curricular Sub-Committee Report
- Wellness Report
- Other Committee Report

9. SUPERINTENDENT REPORT - Shelly Bauer

- Summer School Plans
- Minnesota Educational Partnership (MEP) Update

10. PRINCIPAL REPORTS

- Elementary School - Ann Mikkalson
- High School - Eric Martinez

11. ADJOURN

**Clerk’s Minutes of Regular Board Meeting
Madelia Board of Education
April 17, 2025
High School Conference Room**

Board Members Present: DeLaCruz, Marquez, Odegard, Pace, Sorenson

Board Members Absent: Lais, Hanson

Ex Officio Member Present: Superintendent Bauer

Media Present: Michelle Van Hee

- 04-17-01 Chairperson Sorenson called the meeting to order with the Pledge of Allegiance.
- 04-17-02 Pace moved, DeLaCruz seconded to approve the agenda as presented. Pass 5-0
- 04-17-03 The Financial report was given by the Business Manager from SMS. Odegard moved, DeLaCruz seconded to accept the agenda as listed: Approval of minutes from March 20, 2025 regular board meeting and approval of bills \$\$\$342,723.20. Pass 5-0
- 04-17-04 Michele Chapin, Literacy Lead, presented a district-wide update regarding the Read Act and an overview of literacy initiatives in the district.
- 04-17-05 Marquez moved, DeLaCruz seconded to approve the hiring of the following coaches and advisors:

Football: Assistant - Kurt Lugo

Assistant Jr. High - Tyler Coners

Volleyball: Head - Melodie DeVlaeminck
Assistant - Melissa Grev
Assistant - Tina Marie Nelson
Assistant Jr. High - Teresa Holmgren
Assistant Jr. High - Megan Anderson

Boys and Girls Cross-Country: Head - Kris DeMaris
Assistant - Rylee Quandt

Pass 5-0

- 04-17-06 Pace moved, Odegard seconded to accept the resignation of Josette Larson as part-time Director of Teaching and Learning in order to return to teaching math full-time, beginning With the 2025-2026 school year. Pass 5-0
- 04-17-07 Odegard moved, Pace seconded to approve the annual calendar as presented for the 2025-2026 school year. Pass 5-0
- 04-17-08 Odegard moved, Pace seconded to approve the proposal for SCSC-MHC / Medica. The renewal is a 15.9% increase. Pass 5-0
- 04-17-09 DeLaCruz moved, Odegard seconded to accept the bid from WL Hall for \$101,893.00 for sealing and repairing windows at the elementary school. Pass 5-0
- 04-17-10 DeLaCruz moved, Marquez seconded to approve the following policy changes.
Policy 519: Interviews of Students by Outside Agencies
Policy 721: Uniform Grant Guidance Policy Regarding Federal Revenue Sources
Pass 5-0
- 04-17-11 First Read of Policies:
Policy 533: Wellness
Policy 534: Meal Charge Policy
Policy 614: School District Testing Plan and Procedure
Policy 701: Establishment and Adoption of School District Budget
Policy 704: Development and Maintenance of an inventory of fixed assets and fixed asset Accounting system
- 04-17-12 Odegard moved, Pace seconded to accept the following donations:
Madelia Community Chest for the donation to the Madelia Elementary Reading and Snack Cart for \$500.00 and to Community Education Youth Sports for \$400.00
Gaylen & Barb Lenz for the donation of fan buses for boys basketball play-offs.
Josh Lunz for the donation of \$660.00 for the baseball program.
Pass 5-0

COMMITTEE REPORTS

River Bend Education District Report - None
Community Education Advisory Committee Report - None
Extra-Curricular Sub Committee - Odegard reported.
Wellness Committee - None

SUPERINTENDENT REPORT

Shelly Bauer gave an update on the school survey that was sent out. 130 have been returned so far. She stated that Kelli James, the Minnesota Educational Partnership Fellow would like to remain for a second year experience. Bauer gave an update on the Food Service and Wellness Audit that was performed and the Insurance Company Inspection.

PRINCIPAL REPORTS

Elementary School - Ann Mikkalson reported

High School - Eric Martinez reported

ADJOURN: 7:37 PM

Respectfully Submitted,
Mindy Arkell