

MADELIA ISD 837
BOARD OF EDUCATION MEETING
July 17, 2025
6:30 pm
High School Conference Room

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

- 2. ROLL CALL** (Summer DeLaCruz, Jane Hanson, Ryan Lais, Veronica Marquez, Ben Odegard, Julie Pace, Steve Sorenson)

3. APPROVAL OF THE AGENDA

4. PUBLIC RECOGNITION TIME PERIOD

Any person may raise a question to the Board of Education. The Board will not act on any item presented to them that is not on the agenda. Every attempt should be made by individuals to remedy a complaint or issue of concern with the staff involved, the building level Principal, and/or Superintendent before addressing the Board of Education. Also, the Board would like persons to limit themselves to five minutes, with a maximum of 15 minutes per topic. These limitations are needed for the Board to run a timely and orderly Board meeting. Persons are requested to identify themselves before speaking.

5. COMMENTS FROM THE CHAIRPERSON

ACTION: _____

6. CONSENT AGENDA

a. Approval of Minutes from June 18, 2025.

The minutes for the Regular Board meeting follow the agenda.

b. Financial Report (Business Manager)*

This report provides the current status of the District's finances. A summary will be provided by the Business Manager. If questions exist, please call the business office prior to the meeting.

c. Approval of Bills*

School Board members have an opportunity to review bills prior to the Board meeting. If you have questions on any bill, please check with the business office prior to the meeting so they have the opportunity to answer your questions with the data available.

ACTION: _____

7. ACTION ITEMS

a. Approval of the Hiring of a High School Teacher

It is the recommendation of Eric Martinez, High School Principal, to approve the hiring of Clarissa Meyers as a high school Social Studies and ML teacher beginning with the 2025-2026 school year.

ACTION: _____

b. Approval to Discontinue the Elementary Snack Program

It is the recommendation of Ann Mikkalson, Elementary School Principal and Kris DeMaris, Elementary Snack Coordinator, to discontinue the elementary snack program.

ACTION: _____

c. Approval of Executive Assistant Agreement Update

It is the recommendation of Shelly Bauer, Superintendent to approve the updated agreement for Mindy Arkell, Executive Assistant as written to provide additional compensation for the addition of new duties and responsibilities supporting the business office and serving as the district food service director, per state statute.

ACTION: _____

d. Approval of the Hiring of Coaches and Advisors

It is the recommendation of Paul Carpenter, Activities Director to approve the following positions:

- Brandon Ordorff - Head Football Coach
- Seth Tande - Football Volunteer (resigning coaching position due to job obligations)
- Darin Holmgren, Sr. - Assistant Jr. High Football Coach
- Alayna DeLaCruz - Assistant Volleyball Coach
- Tylor Duerksen - Head Varsity Girls Basketball Coach
- Lisa Lee - Assistant Jr. High Girls Basketball Coach
- Teresa Holmgren - Assistant Jr. High Girls Basketball Volunteer
- Jeff Van Hee - Head Varsity Boys Basketball Coach
- Kris DeMaris - Assistant Boys Basketball Coach
- Kurt Lugo - Assistant Jr. High Boys Basketball Coach
- Elijah McCabe - Assistant Jr. High Boys Basketball Coach
- Tim Bergeman - Boys Basketball Volunteer
- One Act Play Director - Steve Schlager
- Speech Advisor - Chalina Forstner
- Assistant Speech Advisor - Christine Crow

e. Approval of the Elementary Math Program

It is the recommendation of Ann Mikkalson, Elementary Principal and the District Advisory and Curriculum Review Committees to approve the adoption of the math curriculum, enVisions Math, per the details found in the summary.

ACTION: _____

f. Approval of Policies

The updated policies listed below quote directly from new Minnesota laws and other legal resources or are clerical updates that do not affect the substance of a policy. A school board may adopt updates in a single meeting. It is recommended to adopt the policy updates below as written in the policy summary.

Technical Updates:

- Policy 416
- Policy 425
- Policy 606.5
- Policy 613
- Policy 620
- Policy 624

Substantive Updates:

- Policy 414
- Policy 418
- Policy 501
- Policy 503
- Policy 515
- Policy 516
- Policy 516.5
- Policy 524
- Policy 534
- Policy 602
- Policy 621
- Policy 707
- Policy 709
- Policy 802
- Policy 806

ACTION: _____

8. COMMITTEE REPORTS

- a. River Bend Education District Report
- b. Community Education Advisory Committee Report
- c. Extra-Curricular Sub-Committee Report
- d. Wellness Report

- e. Other Committee Report

9. SUPERINTENDENT REPORT - Shelly Bauer

- a. MDE COMPASS Institute
- b. Dehler PR Updates
- c. Budget Update

10. PRINCIPAL REPORTS

- a. Elementary School - Ann Mikkalson
- b. High School - Eric Martinez

11. ADJOURN

Clerk's Minutes of Regular Board Meeting

Madelia Board of Education

June 18, 2025

High School Conference Room

Board Members Present: Hanson, Lais, Marquez, Odegard, Pace, Sorenson

Board Members Absent: DeLaCruz

Ex Officio Member Present: Superintendent Bauer

Media Present: None

- 06-18-01 Chairperson Sorenson called the meeting to order with the Pledge of Allegiance.
- 06-18-02 Odegard moved, Lais seconded to approve the agenda as presented with the addition of Item S. Pass 6-0
- 06-18-03 The financial report was given by Jim Freihammer. Hanson moved, Pace seconded to accept the agenda as listed: Approval of minutes from May 15, 2025 regular board meeting and the approval of bills, \$220,941.72. Pass 6-0
- 06-18-04 Pace moved, Odegard seconded the approval of Resolution Adopting the District's Fiscal Year 27 Long-term facilities Maintenance Ten-Year plan. Pass 6-0
- 06-18-05 Lais moved, Odegard seconded to approve the Lead Testing program as presented by Tim Harbo. Pass 6-0
- 06-18-06 Hanson moved, Pace seconded the approval of the Resolution relating to the Issuance of General Obligation School Building Bonds and Calling a Special Election Thereon; and Approval of Review and Comment Submittal to the Minnesota Department of Education. Roll Call Vote - Pass 6-0
- 06-18-07 Pace moved, Odegard seconded the approval of the hiring of Kutak Rock, LLP from Minneapolis, as the district bond attorney. Pass 6-0
- 06-18-08 Hanson moved, Pace seconded the approval to hire Dehler PR to plan, prepare and coordinate communication materials for the district bond referendum per the proposal. Pass 6-0
- 06-18-09 Pace moved, Odegard seconded to approve the adjusted and final budget for 2024-2025 as presented. Pass 6-0
- 06-18-10 Odegard moved, Lais seconded to approve the preliminary budget for 2025-2026 as presented. The purpose of the preliminary budget is to allow the district to continue to pay its bills until the final budget is adopted. Pass 6-0
- 06-18-11 Odegard moved, Pace seconded to approve the Minnesota Rural Education Association (MREA) membership for 2025-2026. Pass 6-0
- 06-18-12 Pace moved, Lais seconded to approve the district's continued membership with the Minnesota

- School Boards Association. The cost of the membership is \$3,845 and policy subscription is \$760 for a total of \$4,605 for 2025-2026. Pass 6-0
- 06-18-13 Hanson moved, Lais seconded to approve Superintendent Bauer and Business Manager, Jim Freihammer, to act as the Identified Officials with Authority for the district for the 2025-2026 school year. Pass 6-0
- 06-18-14 Odegard moved, Lais seconded to approve the hiring of Jena Culhane as an elementary teacher beginning with the 2025-2026 school year. Pass 6-0
- 06-18-15 Odegard moved, Marquez seconded to approve the hiring of Megan Diedrich as an English teacher at the high school. Pass 6-0
- 06-18-16 Hanson moved, Pace seconded to approve the hiring of Azailya Lugo as the district Media Specialist at the Elementary School. Pass 6-0
- 06-18-17 Odegard moved, Pace seconded to approve the hiring of Mark Sandberg as a full-time custodian. Pass 6-0
- 06-18-18 Odegard moved, Marquez seconded to approve the annual purchase of service contract Agreement with Greater Minnesota Family Services for school family mental health services from July 1, 2025 - June 30, 2026 for \$937.89 per month for a full-time therapist. The amount is not to exceed \$11,254.68. Pass 6-0
- 06-18-19 Pace moved, Lais seconded to approve the annual service contract with Speech Therapy Service Contract online speech provider at the rate of \$87.79 per hour. Pass 6-0
- 06-18-20 Odegard moved, Marquez seconded to approve the addition of the following high school Courses as presented:
Gaming Concepts Fundamentals, Ag Food Processing, Math in Action. Pass 6-0
- 06-18-21 Pace moved, Lais seconded to approve and adopt new curriculum materials as presented. Pass 6-0
- 06-18-22 Pace moved, Lais seconded to approve the resignation of Jeremy O'Donnell, high school art teacher and head football coach. Pass 6-0
- 06-18-23 Odegard moved, Marquez seconded to accept the following donations:
3M for funding a project of \$254.26 for the Elementary ML Department
Madelia Bus Line for the donation of trips valued at \$596.40 in April and \$2,105 in May.
Pass 6-0

COMMITTEE REPORTS

River Bend Education District Report - Superintendent Bauer reported that 4, Level 4 teachers have left. River Bend is not taking any new students at this time.

Community Education Advisory Committee Report - None

Extra-Curricular Sub-Committee Report - None

Wellness Report - None

SUPERINTENDENT REPORT

Superintendent Bauer wanted to acknowledge and thank two paraprofessionals on their retirement; Bev Koval and Cheryl Oberdieck. Bauer gave a Legislative update.

PRINCIPAL REPORTS

Elementary School - Ann Mikkalson reported

High School - Eric Martinez reported

ADJOURN: 8:27 P.M.