

MADELIA ISD 837
BOARD OF EDUCATION MEETING
August 21, 2025
6:30 pm
High School Conference Room

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

- 2. ROLL CALL** (Summer DeLaCruz, Jane Hanson, Ryan Lais, Veronica Marquez, Ben Odegard, Julie Pace, Steve Sorenson)

3. APPROVAL OF THE AGENDA

4. PUBLIC RECOGNITION TIME PERIOD

Any person may raise a question to the Board of Education. The Board will not act on any item presented to them that is not on the agenda. Every attempt should be made by individuals to remedy a complaint or issue of concern with the staff involved, the building level Principal, and/or Superintendent before addressing the Board of Education. Also, the Board would like persons to limit themselves to five minutes, with a maximum of 15 minutes per topic. These limitations are needed for the Board to run a timely and orderly Board meeting. Persons are requested to identify themselves before speaking.

5. COMMENTS FROM THE CHAIRPERSON

ACTION: _____

6. CONSENT AGENDA

a. Approval of Minutes from July 17, 2025.

The minutes for the Regular Board meeting follow the agenda.

b. Financial Report (Business Manager)*

This report provides the current status of the District's finances. A summary will be provided by the Business Manager. If questions exist, please call the business office prior to the meeting.

c. Approval of Bills*

School Board members have an opportunity to review bills prior to the Board meeting. If you have questions on any bill, please check with the business office prior to the meeting so they have the opportunity to answer your questions with the data available.

ACTION: _____

7. ACTION ITEMS

a. Presentation of HVAC and Roofing Needs

Corey Schlosser from inBYLT (formerly Apex) will be presenting information regarding HVAC and roofing projects.

b. Presentation of the Recommended Revisions to the LTFM Plan

Michael Hart and Steve Pumper from PMA will be presenting the updated 10 year revenue and expenditure long-term facilities and maintenance plans and will discuss the preliminary debt service schedule for the bonds.

c. **RESOLUTION ADOPTING A REVISED LONG-TERM FACILITIES MAINTENANCE PLAN FOR FISCAL YEAR 2027; STATING THE INTENT TO PROCEED WITH AND AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO; DECLARING THE OFFICIAL INTENT OF THE DISTRICT TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF SUCH BONDS; AND TAKING OTHER ACTIONS WITH RESPECT THERETO**

It is recommended to approve the Resolution as written and found at the end of the agenda.

ACTION: _____

d. Approval of the Hiring of a High School Teacher

It is the recommendation of Eric Martinez, High School Principal, to approve the hiring of Alayna DeLaCruz as a high school art teacher beginning with the 2025-2026 school year.

ACTION: _____

e. Approval of the Hiring of a Custodian

It is the recommendation of Theresa Laidig, Director of Buildings and Grounds, to approve the hiring of Jackie Durheim as a district custodian.

ACTION: _____

f. Approval of the Hiring of a Paraprofessional

It is the recommendation of Ann Mikkalson, elementary school principal, to approve the hiring of Ava Natysin as a level 2 paraprofessional in the elementary school.

ACTION: _____

g. Approval of the Hiring of a District Assessment Coordinator

It is the recommendation of Shelly Bauer, Superintendent, to approve the hiring of Julie Lehman as the district-wide assessment coordinator. (Schedule C position)

ACTION: _____

h. Approval of the Hiring of Coaches and Advisors

It is the recommendation of Paul Carpenter, Activities Director and Administration to approve the following positions:

- Assistant Football Coach: Don Smith
- Assistant Football Volunteer: Travis Bottleson
- Assistant Football Volunteer: Carter Florez
- Concession Stand Supervisor: Clarissa Meyers
- Choir: Rebecca Walsh
- FFA: Lisa Sackreiter
- Speech: Chalina Forstner
- Yearbook: Jen Gunderson
- Equity Club: Meghan Ward
- Math Counts: Kurt Lugo
- NHS: Meghan Ward
- Prom: Stephanie Odegard
- Student Council Lead: Krista Schwanke
- Student Council 2: Julie Lehman
- Elementary Yearbook: Kris DeMaris
- Elementary Student Council: Kris DeMaris
- Elementary Student Council: Jen Gunderson

i. Approval of Meal Prices for 2025-2026

It is recommended to approve the following meal prices for the 2025-2026 school year.

- Adult Lunch \$5.20
- Lunch Entrée \$2.85
- Adult Breakfast \$2.85
- Breakfast Entrée \$2.85
- Milk \$0.55
- Student Breakfast \$0.00
- Student Lunch \$0.00
- Student 2nd Meal \$5.20
- Student 2nd Lunch \$5.20
- Student 2nd Breakfast \$2.85

ACTION: _____

j. Review and Approval of Handbooks

Elementary Principal, Ann Mikkalson and High School Principal, Eric Martinez will review changes to the elementary, high school, and activities handbooks and submit them for approval for the 2025-2026 school year.

ACTION: _____

k. Approval of Date and Time for Public Levy Hearing

Minnesota school districts are required to hold a single meeting in which the public is allowed to speak. The current budget and proposed levy are discussed and the final property tax levy is determined.

It is recommended that the public hearing be held at 6:00 pm on Thursday, December 10, 2025 in the high school conference room.

ACTION: _____

l. Approval of January Board Meeting Date

The January Board meeting date has a conflict with the Minnesota School Board Association Conference and a new meeting date must be set. January 13 or 19 are recommended as possible dates.

ACTION: _____

m. Approval of the SCSC Member School Agreement for Literacy Lead

It is the recommendation of Shelly Bauer, Superintendent, to approve the South Central Service Cooperative Member School Agreement for the Literacy Lead for 2025-2026 school year for \$29,000. Michele Chapin will fill this position for the cooperative. This is a required position for school districts.

ACTION: _____

n. Acceptance of Resignation

It is the recommendation of Eric Martinez, high school principal, to approve the resignation of Alysa Thormodson, high school paraprofessional. Thank you to Alysa for her service to our students.

ACTION: _____

o. Policy 503: Student Attendance First Read

p. Acceptance & Acknowledgement of Donations

The District would like to thank and recognize those who have provided recent donations to the Madelia Public School.

- Linell Jacobs for elementary school supplies
- Madelia Booster Club for \$1,500 for the baseball team

8. COMMITTEE REPORTS

- a. River Bend Education District Report
- b. Community Education Advisory Committee Report
- c. Extra-Curricular Sub-Committee Report
- d. Wellness Report
- e. Other Committee Report

9. SUPERINTENDENT REPORT - Shelly Bauer

- a. Arbiter Pay for School Officials and Game Workers
- b. COMPASS District Leadership Committee Update
- c. Lead CTE Network
- d. Dehler PR Update
 - i. Board member flyer

10. PRINCIPAL REPORTS

- a. Elementary School - Ann Mikkalson
- b. High School - Eric Martinez

11. ADJOURN

Clerk's Minutes of Regular Board Meeting

Madelia Board of Education July 17, 2025 High School Conference Room

Board Members Present: Hanson, Lais, Marquez, Odegard, Pace

Board Members Absent: Sorenson, DeLaCruz

Ex Officio Member Present: Superintendent Bauer

Media Present: Michelle Knudson

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| 07-17-01 | Board Member Pace called the meeting to order with the Pledge of Allegiance. |
| 07-17-02 | Odegard moved, Lais seconded to approve the agenda as presented. Pass 5-0 |
| 07-17-03 | The financial report was given by Jim Freihammer. Marquez moved, Odegard seconded to accept the agenda as listed: Approval of minutes from June 18, 2025 regular board meeting and the approval of bills, \$453,534.17. Pass 5-0 |
| 07-17-04 | Odegard moved, Lais seconded to approve the hiring of Clarissa Meyers as a high school Social Studies and ML teacher beginning with the 2025-2026 school year. Pass 5-0 |
| 07-17-05 | Hanson moved, Lais seconded the approval to discontinue the elementary snack program. Pass 5-0 |
| 07-17-06 | Lais moved, Odegard seconded to approve the updated agreement for Mindy Arkell, Executive Assistant as written to provide additional compensation for the addition of new duties and responsibilities supporting the business office and serving as the district food |

07-17-07 service director, per state statute. Pass 5-0
Odegard moved, Lais seconded to approve the hiring of the following coaches:

Brandon Ordorff - Head Football Coach
Seth Tande - Football Volunteer (resigning coaching position due to job obligations)
Darin Holmgren, Sr. - Assistant Jr. High Football Coach
Alayna DeLaCruz - Assistant Volleyball Coach
Tylor Duerksen - Head Varsity Girls Basketball Coach
Lisa Lee - Assistant Jr. High Girls Basketball Coach
Teresa Holmgren - Assistant Jr. High Girls Basketball Volunteer
Jeff Van Hee - Head Varsity Boys Basketball Coach
Kris DeMaris - Assistant Boys Basketball Coach
Kurt Lugo - Assistant Jr. High Boys Basketball Coach
Elijah McCabe - Assistant Jr. High Boys Basketball Coach
Tim Bergeman - Boys Basketball Volunteer
One Act Play Director - Steve Schlager
Speech Advisor - Chalina Forstner
Assistant Speech Advisor - Christine Crow

Pass 5-0

07-17-08 Lais moved, Marquez seconded to approve the adoption of the math curriculum, enVisions Math, per the details found in the summary. Pass 5-0

07-17-09 Odegard moved, Lais seconded the approval of the policy updates below as written in the policy summary. Pass 5-0

Technical Updates:

Policy 416
Policy 425
Policy 606.5
Policy 613
Policy 620
Policy 624

Substantive Updates:

Policy 414
Policy 418
Policy 501
Policy 503
Policy 515
Policy 516
Policy 516.5
Policy 524
Policy 534
Policy 602
Policy 621
Policy 707
Policy 709
Policy 802
Policy 806

River Bend Education District Report - Lais reported that there is a teacher shortage. River Bend is in need of 5 teachers; they are looking nationwide.

Community Education Advisory Committee Report - None

Extra-Curricular Sub-Committee Report - None

Wellness Report - None

SUPERINTENDENT REPORT

Superintendent Bauer presented at the MDE COMPASS Institute. She gave an update on Dehler PR, stating they are currently collecting data on details of the referendum; putting together marketing details. Their next meeting is August 7. She also gave a budgeting update.

PRINCIPAL REPORTS

Elementary School - Ann Mikkalson was absent from the meeting but submitted her report.

High School - Eric Martinez presented.

ADJOURN: 7:10 P.M.

Respectfully Submitted,

Mindy Arkell

