

**MADELIA ISD 837**  
**BOARD OF EDUCATION MEETING**  
February 19, 2026  
6:30 pm  
High School Conference Room

**AGENDA**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**2. ROLL CALL** (Summer DeLaCruz, Jane Hanson, Ryan Lais, Veronica Marquez, Ben Odegard, Julie Pace, Steve Sorenson)

**3. APPROVAL OF THE AGENDA**

**4. PUBLIC RECOGNITION TIME PERIOD**

*Any person may raise a question to the Board of Education. The Board will not act on any item presented to them that is not on the agenda. Every attempt should be made by individuals to remedy a complaint or issue of concern with the staff involved, the building level Principal, and/or Superintendent before addressing the Board of Education. Also, the Board would like persons to limit themselves to five minutes, with a maximum of 15 minutes per topic. These limitations are needed for the Board to run a timely and orderly Board meeting. Persons are requested to identify themselves before speaking.*

**5. COMMENTS FROM THE CHAIRPERSON**

ACTION: \_\_\_\_\_

**6. CONSENT AGENDA**

**a. Approval of Minutes from January 13, 2026.**

*The minutes for the Regular Board meeting follow the agenda.*

**b. Financial Report (Business Manager)\***

*This report provides the current status of the District's finances. A summary will be provided by the Business Manager. If questions exist, please call the business office prior to the meeting.*

**c. Approval of Bills\***

*School Board members have an opportunity to review bills prior to the Board meeting. If you have questions on any bill, please check with the business office prior to the meeting so they have the opportunity to answer your questions with the data available.*

ACTION: \_\_\_\_\_

## 7. ACTION ITEMS

### a. Approval of the Hiring of a Coach

It is the recommendation of Paul Carpenter, Activities Director and Administration to approve the following position:

- |  |                                      |
|--|--------------------------------------|
| ● Varsity Head Coach Softball          | Mike Schwanke                        |
| ● Varsity Assistant Coach Softball     | Tina-Marie Nelson (.5)               |
| ● Varsity Assistant Coach Softball     | Melissa Grev (.5)                    |
| ● Varsity Assistant Coach Softball     | Teresa Holmgren (Volunteer)          |
| ● Varsity Assistant Coach Softball     | Krista Schwanke (Volunteer)          |
| ● Varsity Head Coach Baseball          | James Kiefer                         |
| ● Varsity Assistant Coach Baseball     | Justin Grev (.65)                    |
| ● Varsity Assistant Coach Baseball     | Ben Jacobs (.35)                     |
| ● Varsity Assistant Coach Baseball     | Josh Lunz (Volunteer)                |
| ● Assistant Coach-Junior High Baseball | Tyler Coners (.6)                    |
| ● Assistant Coach-Junior High Baseball | Glen Christensen (.4)                |
| ● Assistant Coach-Junior High Baseball | Jacob Peterson (Volunteer)           |
| ● Assistant Coach-Junior High Baseball | Tom McCabe (Volunteer)               |
| ● Varsity Head Coach Golf              | Kris DeMaris                         |
| ● Varsity Assistant Coach Golf         | Howard Melzer                        |
| ● Boys and Girls Assistant Track       | Rylee Quandt (St. James) via Madelia |

ACTION: \_\_\_\_\_

### b. Approval of the MSHSL Application Resolution for Cooperative Sponsorship for Girls Golf

It is the recommendation of the Extra Curricular Committee to approve the MSHSL application for Cooperative Sponsorship for Girls Golf with St. James Public School District. Madelia Public Schools will serve as the host school district. The team will be called SJM Spartans with team colors, black, silver, and blood orange.

ACTION: \_\_\_\_\_

### c. Approval of the MSHSL Application Resolution for Cooperative Sponsorship for Boys Golf

It is the recommendation of the Extra Curricular Committee to approve the MSHSL application for Cooperative Sponsorship for Boys Golf with St. James Public School District. Madelia Public Schools will serve as the host school district. The team will be called SJM Spartans with team colors, black, silver, and blood orange.

ACTION: \_\_\_\_\_

**d. Approval of the Hiring of Elementary Paraprofessional**

It is the recommendation of Ann Mikkalson, Elementary Principal to hire Jennifer Spurgion as a full-time paraprofessional for early childhood and elementary support.

ACTION: \_\_\_\_\_

**e. Approval of Retirement Resignation of Activities Director/Teacher**

It is the recommendation of Shelly Bauer, Superintendent and Eric Martinez, High School Principal to accept the retirement resignation of Paul Carpenter, Activities Director and Physical Education Teacher effective June 4, 2026. Thank you to Mr. Carpenter for his many years of service to the district.

ACTION: \_\_\_\_\_

**f. Acceptance & Acknowledgement of Donations**

The District would like to thank and recognize those who have provided recent donations to the Madelia Public School.

- Rasmussen Trust for \$7,000 for the elementary healthy snack cart (December/January Sponsor)
- Downs Food Group for \$3,500 for the elementary healthy snack cart (February Sponsor)
- Elite Electric for \$3500 for the elementary healthy snack cart (March Sponsor)

**g. Approval of the Resignation of High School Principal**

It is the recommendation of Shelly Bauer, Superintendent to approve the resignation of High School Principal, Eric Martinez, effective June 30, 2026. Many thanks to Mr. Martinez for serving our students, staff and community.

ACTION: \_\_\_\_\_

**8. COMMITTEE REPORTS**

- a. River Bend Education District Report
- b. Community Education Advisory Committee Report
- c. Extra-Curricular Sub-Committee Report
- d. Wellness Report
- e. South Central Service Cooperative Report
- f. Marketing Report
- g. Other Committee Report

**9. SUPERINTENDENT REPORT - Shelly Bauer**

- a. School Management Services (SMS) Updates
- b. Minnesota Educational Partnership Update
- c. Hiring Timeline for Principal Recommendation

- d. United Way Grant for CTE Pathway Development

## 10. PRINCIPAL REPORTS

- a. Elementary School - Ann Mikkalson
- b. High School - Eric Martinez

## 11. ADJOURN

**Clerk's Minutes of Regular Board Meeting  
Madelia Board of Education  
January 13, 2026  
High School Conference Room**

Board Members Present: Sorenson, Odegard, Lais, DeLaCruz, Pace

Board Members Absent: Hanson, Marquez

Ex Officio Member Present: Superintendent Bauer

Media Present: Michelle Van Hee

- 01-13-01 Chairperson Sorenson called the meeting to order with the Pledge of Allegiance.
- 01-13-02 Odegard moved, Lais seconded to approve the agenda as presented. Pass 5-0
- 01-13-03 DeLaCruz moved, Lais seconded to accept the agenda as listed: Approval of minutes from December 18, 2025 Regular Board Meeting and the approval of bills: \$342,442.03. Pass 5-0
- 01-13-04 Odegard moved, Lais seconded the approval and ratification of the sale of the District's General Obligation School Building Bonds. Roll call vote - Pass 5-0
- 01-13-05 DeLaCruz moved, Odegard seconded the approval of the Tax Compliance Policy. Pass 5-0
- 01-13-06 Lais moved, DeLaCruz seconded to approve the Program Management Agreement as written with inBYLT, 5436 Douglas Drive, North, Minneapolis, MN 55429. Pass 5-0
- 01-13-07 Lais moved, DeLaCruz seconded to contract with the following contractors for the 2026 Madelia Elementary School upgrades and roofing: Malterer Mechanical in the amount of \$2,557,395; L & S Electric, Inc. in the amount of \$329,200; Paape Energy Services in the amount of \$498,645; and Jackson and Associates in the amount of \$2,087,000. Pass 5-0
- 01-13-08 Odegard moved, Lais seconded to approve Brian Borkenhagen as the Varsity Assistant Boys Basketball Coach. Pass 5-0
- 01-13-09 Lais moved, DeLaCruz seconded to approve the hiring of Julia Hidalgo as a high school interpreter. Pass 5-0
- 01-13-10 Odegard moved, Lais seconded to approve the hiring of Eva Dale as a counselor with Primary duties being in the elementary school. Start date will begin as soon as Minnesota Licensure is complete. Pass 5-0
- 01-13-11 DeLaCruz moved, Lais seconded to approve Denise Berger, Business Manager, as the Administrator in ONPointe Treasury for Old National Bank and Mindy Arkell, Executive Assistant and Lindsay Schmuhl, Payroll Manager to be users in ONPointe Treasury. Pass 5-0

## COMMITTEE REPORTS

River Bend District Report - None

Community Education Advisory Committee Report - None

Extra-Curricular Sub-Committee Report - None

Wellness Report - None

South Central Service Cooperative Report - Steve Sorenson reported that the normal bills were approved for 3.8 million, they are in the process of updating their vision and mission. The revised budget was discussed as well as insurance renewals.

Marketing Report - Julie Pace reported they discussed ideas on making our brand. They discussed continued marketing for keeping the public updated and in the know during the renovations on both schools.

### **SUPERINTENDENT REPORT**

Superintendent Bauer acknowledged Patti Wovcha for her many years of service to our school and her upcoming retirement. She also discussed the Business Manager and Payroll transition with SMS.

### **PRINCIPAL REPORTS**

Elementary School - Ann Mikkalson reported.

High School - Eric Martinez reported.

### **ADJOURN: 7:15 P.M.**

Respectfully Submitted,

Mindy Arkell