

MADÉLIA ISD 837
BOARD OF EDUCATION MEETING
December 20, 2024
6:30 pm
High School Conference Room

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

- 2. ROLL CALL** (Summer DeLaCruz, Jane Hanson, Ryan Lais, Jen McLaughlin, Ben Odegard, Julie Pace, Steve Sorenson)

3. APPROVAL OF THE AGENDA

4. PUBLIC RECOGNITION TIME PERIOD

Any person may raise a question to the Board of Education. The Board will not act on

any item presented to them that is not on the agenda. Every attempt should be made by individuals to remedy a complaint or issue of concern with the staff involved, the building level Principal, and/or Superintendent before addressing the Board of Education. Also, the Board would like persons to limit themselves to five minutes, with a maximum of 15 minutes per topic. These limitations are needed for the Board to run a timely and orderly Board meeting. Persons are requested to identify themselves before speaking.

5. COMMENTS FROM THE CHAIRPERSON

ACTION: _____

6. CONSENT AGENDA

- a. Approval of Minutes from November 21, 2024.**

The minutes for the Regular Board meeting follow the agenda.

- b. Approval of Bills***

School Board members have an opportunity to review bills prior to the Board meeting. If you have questions on any bill, please check with the business office prior to the meeting so they have the opportunity to answer your questions with the data available.

- c. Financial Report (Business Manager)***

This report provides the current status of the District's finances. If questions exist, please call the business office prior to the meeting.

ACTION: _____

7. ACTION ITEMS

a. Certifying the Final Levy for School Year 2024-2025

It is recommended that the Madelia School District 2024 Payable 2025 Levy be certified as follows:

General Education \$1,316,498.39

Community Service \$49,265.46

Debt Service \$573,637.81

Total \$1,939,401.66 (reflects an increase of 5.17% (\$95,322.41) from previous year)

ACTION: _____

b. Approval of the 2025 Resolution Designating Annual Polling Place

Legislation adopted in 2017 requires Minnesota school districts to establish combined polling places annually by December 31. Amendments to Minnesota Statutes Section 205A.11 require school boards to annually designate, by resolution, combined polling places for school district elections held in the following calendar year.

The location of combined polling places have also been limited to those locations designated for use as a polling place by a county or municipality. Consequently, school districts that have designated a school facility for their combined polling place which has not also been designated as a polling place by a county or municipality may no longer be able to use that school facility as a combined polling place.

Resolution of Independent School District No. 837 Madelia of Brown, Blue Earth and Watonwan Counties, MN

RESOLUTION DESIGNATING ANNUAL POLLING PLACE

WHEREAS, it is important that citizens exercise their right to vote at their local polling place;

WHEREAS, Minnesota Statute 205A. 11 requires the School Board to designate its local polling place for election annually;

NOW, THEREFORE BE IT RESOLVED, that the School Board of Independent School District No. 837, Blue Earth, Brown, and Watonwan Counties, Minnesota does hereby designate the Madelia Government Center

Building at 18 Drew Ave. NE, Madelia, Minnesota, Watonwan County as its polling place in 2024.

BE IT FINALLY RESOLVED, that the school district notify residents of this designation by following the requirements of Minnesota Statute 205A. 11, subdivision 1a.

It is recommended that the 2025 Combined Polling Place be approved for 2025.

ACTION: _____

c. Approval of Resolution Requiring the Tally of Write-In Votes Only if Write-in Votes are Greater than a Ballot Candidate’s Total Votes

The law was updated to allow schools to determine when write-in votes are counted. Note that write-in votes will always count when there are no named candidates or when it may impact the results of the election. This resolution allows the counters to save time from recording many frivolous votes for Mickey Mouse, etc.

Resolution Requiring the Tally of Write-In Votes Only if Write-in Votes are Greater than a Ballot Candidate’s Total Votes

WHEREAS, Minnesota Statutes 204B.09, subdivision 3, provides that a school board may adopt a resolution governing the counting of write-in votes for school board elections. The resolution may require that write-in votes for an individual candidate for the school board only be individually recorded if the total number of write-in votes for that office is equal to or greater than the fewest number of non-write-in votes for a ballot candidate; and

WHEREAS, the write-in vote counting process can be overly time consuming and require resources that do not result in a change of election results unless a single write-in candidate receives the most votes for election.

THEREFORE, BE IT RESOLVED, that the School Board of Independent School District 837 requires that write-in votes for an individual candidate for the school board will only be individually recorded if the total number of write-in votes for that office is equal to or greater than the fewest number of non-write-in votes for tr a ballot candidate.

This resolution shall remain effective for all future elections until and unless the school board rescinds this resolution.

ACTION: _____

d. Approval of Elementary Paraprofessional

It is the recommendation of Elementary Principal, Ann Mikkalson to approve the hiring of Erica Sanders as an elementary paraprofessional beginning January 6, 2025.

ACTION: _____

e. Increase in Elementary Snack Price

It is the recommendation of Elementary Principal, Ann Mikkalson and Snack Coordinator, Kris DeMaris to increase the elementary snack price from \$25.00 to \$32.00 per semester. Food prices have increased and the price needs to be increased to break even for semester 2. The program will be evaluated at the end of the school year.

ACTION: _____

f. Approval of the Hiring of Coaches

It is the recommendation of Paul Carpenter, Activities Director, to approve the hiring of the following coaches:

- Mike Schwanke - Head Softball Coach
- Kris DeMaris - Head Boys and Girls Golf
- Howard Melzer - Assistant Boys and Girls Golf
- James Kiefer - Head Baseball Coach

ACTION: _____

8. COMMITTEE REPORTS

- a. River Bend Education District Report
- b. Community Education Advisory Committee Report
- c. Extra-Curricular Sub-Committee Report
- d. Wellness Report
- e. Other Committee Reports

9. SUPERINTENDENT REPORT - Shelly Bauer

- a. Future Forward CTE Project
- b. MHS Elevator Update

10. PRINCIPAL REPORTS

- a. Elementary School - Ann Mikkalson
- b. High School - Eric Martinez

11. ADJOURN

Clerk's Minutes of Regular Board Meeting
Madelia Board of Education
November 21, 2024
High School Conference Room

Board Members Present: DeLaCruz, Lais, McLaughlin, Odegard, Pace, Sorenson
Board Members Absent: Hanson
Ex Officio Member Present: Superintendent Bauer
Media Present: Michelle Van Hee

- 11-21-01 Chairperson Sorenson called the meeting to order with the Pledge of Allegiance.
- 11-21-02 McLaughlin moved, Odegard seconded to accept the agenda as presented. 6-0
- 11-21-03 Pace moved, DeLaCruz seconded to accept the agenda as listed: Approval of minutes from October 17, 2024 regular board meeting, and approval of bills, \$611,865.79. Pass 6-0
- 11-21-04 Odegard moved, Lais seconded the approval of the School District Audit Report for 2023-2024 as presented. Pass 6-0
- 11-21-05 Pace moved, Lais seconded the approval of the Comprehensive Achievement and Civic Readiness and Achievement and Integration Annual Report as presented. Pass 6-0
- 11-21-06 DeLaCruz moved, Odegard seconded to approve the Title I, II, III, IV and Literacy Program Reports presented by Ann Mikkalson. Pass 6-0
- 11-21-07 McLaughlin moved, Odegard seconded the approval of the following coaches:
- Teresa Holmgren: Junior High Girls Basketball Volunteer
Steve Schlager: Head One-Act Play
- Pass 6-0
- 11-22-08 DeLaCruz moved, Lais seconded to approve the retirement of Christine Bauman, high school English teacher, effective January 22, 2025. Thank to you Christine for her service to our students. Pass 6-0
- 11-22-09 Lais moved, Pace seconded to approve the resignation of Heather Brandt, high school special education teacher effective November 26, 2024. Thank you to Heather for supporting our students. Pass 6-0
- 11-22-10 Pace moved, DeLaCruz seconded to approve the resignation of Elizabeth Strong, Speech Language Pathologist effective November 27, 2024. Thank you to Elizabeth for her guidance and support of our students. Pass 6-0
- 11-22-11 Lais moved, Odegard seconded the approval to purchase a replacement chiller compressor for the high school at the cost of \$15,799 from Southern Minnesota Mechanical Plumbing & HVAC of Madelia. Pass 6-0
- 11-22-12 Pace moved, Odegard seconded the acceptance & acknowledgement of the following donations
- * Madelia Athletic Booster Club for the donation of \$3,500 to use toward the purchase of the HUDL equipment and streaming service.
 - * Margaret McCabe for the donation of \$65.81 to repair the Class of 1973 class picture.
 - * Julie Lehman received an anonymous donation of printing film that is required for the 3D Printers by community donors and matched by the Young Sheldon STEM initiative National STEM day. The total amount of this donation is \$956.00

COMMITTEE REPORTS

River Bend Education District Report - Ryan Lais reported

Community Education Advisory Committee Report - Shelly Bauer reported
Extra-Curricular Sub-Committee Report - Ben Odegard reported
Wellness Report - None

SUPERINTENDENT REPORT

Shelly Bauer gave a COMPASS District Leadership Meeting update. Bauer announced that the COMPASS MDE will be joining the Madelia COMPASS team. She gave a District Advisory Committee update, Food Pantry update, HVAC repairs, Career and Technical Education State Impact Grant Tour and an AGES 0-4 annual report.

PRINCIPAL REPORTS

Elementary School - Ann Mikkalson reported
High School - Eric Martinez reported

ADJOURN: 7:38 P.M.