

MADELIA ISD 837
BOARD OF EDUCATION MEETING
June 18, 2025
6:30 pm
High School Conference Room

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL (Summer DeLaCruz, Jane Hanson, Ryan Lais, Veronica Marquez, Ben Odegard, Julie Pace, Steve Sorenson)

3. APPROVAL OF THE AGENDA

4. PUBLIC RECOGNITION TIME PERIOD

Any person may raise a question to the Board of Education. The Board will not act on any item presented to them that is not on the agenda. Every attempt should be made by individuals to remedy a complaint or issue of concern with the staff involved, the building level Principal, and/or Superintendent before addressing the Board of Education. Also, the Board would like persons to limit themselves to five minutes, with a maximum of 15 minutes per topic. These limitations are needed for the Board to run a timely and orderly Board meeting. Persons are requested to identify themselves before speaking.

5. COMMENTS FROM THE CHAIRPERSON

ACTION: _____

6. CONSENT AGENDA

a. Approval of Minutes from May 15, 2025.

The minutes for the Regular Board meeting follow the agenda.

b. Financial Report (Business Manager)*

This report provides the current status of the District's finances. A summary will be provided by the Business Manager. If questions exist, please call the business office prior to the meeting.

c. Approval of Bills*

School Board members have an opportunity to review bills prior to the Board meeting. If you have questions on any bill, please check with the business office prior to the meeting so they have the opportunity to answer your questions with the data available.

ACTION: _____

7. ACTION ITEMS

a. Approval of Resolution Adopting the District’s Fiscal Year FY 27 Long-term Facilities Maintenance Ten-Year Plan

It is the recommendation of Shelly Bauer, Superintendent, to approve the Long Term Facilities and Maintenance plan as presented by Tim Harbo, Harbo Consulting Agency. The plan will address capital needs over the next ten years. The plan must be approved by the Board of Education and submitted to the Minnesota Department of Education annually. Resolution found at the end of the agenda.

ACTION: _____

b. Approval of the District Lead Testing Program

It is the recommendation of Shelly Bauer, Superintendent, to approve the Lead Testing program as presented by Tim Harbo, Harbo Consulting Agency. Minnesota State Statutes require schools to have a plan that accurately and efficiently tests for the presence of lead in water in public school buildings serving students.

ACTION: _____

c. Approval of the Resolution Relating to the Issuance of General Obligation School Building Bonds and Calling a Special Election Thereon; and Approval of Review and Comment Submittal to the Minnesota Department of Education

It is recommended that the resolution Relating to the Issuance of General Obligation School Building Bonds and Calling a Special Election Thereon; and Approval of Review and Comment Submittal to the Minnesota Department of Education be approved. The resolution is found at the end of the agenda.

ACTION: _____

d. Approval of the Hiring of Bond Attorney

It is recommended the district hire the firm Kutak Rock LLP, Minneapolis, MN 55402 as the district bond attorney.

ACTION: _____

e. Approval of the Hiring of Dehler PR

It is recommended the district hire Dehler PR to plan, prepare, and coordinate communication materials for the district bond referendum per the proposal.

ACTION: _____

f. Approval of the Adjusted and Final Budget for 2024-2025

It is the recommendation of Shelly Bauer, Superintendent and Jim Freihammer, Business Manager, to approve the adjusted and final budget for 2024-2025 as presented.

ACTION: _____

g. Approval of the Preliminary Budget for 2025-2026

It is the recommendation of Shelly Bauer, Superintendent and Jim Freihammer, Business Manager, to approve the preliminary budget for 2025-2026 as presented.

The purpose of the preliminary budget is to allow the district to continue to pay its bills until the final budget is adopted.

ACTION: _____

h. Approval of MREA Membership for 2025-2026

It is the recommendation of Shelly Bauer, Superintendent, to approve the Minnesota Rural Education Association (MREA) membership for 2025-2026. MREA provides continued advocacy for schools in greater Minnesota.

ACTION: _____

i. Membership in the Minnesota School Boards Association for 2025-2026

It is the recommendation of Shelly Bauer, Superintendent, that the district continue its membership with the Minnesota School Boards Association. The association provides legislative assistance, assistance with negotiations, informational services regarding finance and legal matters, and in-service training opportunities for school board members. The cost of the membership is \$3,845 and policy subscription is \$760 for a total of \$4,605 for 2025-2026.

ACTION: _____

j. Approval of the Annual Identification of Authority for External User Access (IOWA)

It is the recommendation of Shelly Bauer, Superintendent that the Board of Education approve Shelly Bauer and Jim Freihammer, Business Manager to act as the Identified Officials with Authority for the district for the 2025-2026 school year.

ACTION: _____

k. Approval of the Hiring of an Elementary Teacher

It is the recommendation of Ann Mikkalson, Elementary School Principal, to approve the hiring of Jena Culhane as an elementary teacher beginning with the 2025-2026 school year.

ACTION: _____

l. Approval of the Hiring of a High School Teacher

It is the recommendation of Eric Martinez, High School Principal, to approve the hiring of Megan Diedrich as an English teacher.

ACTION: _____

m. Approval of the Hiring of a District Media Specialist

It is the recommendation of Ann Mikkalson, Elementary School Principal and Eric Martinez, High School Principal, to approve the hiring of Azailya Lugo as the district Media Specialist.

ACTION: _____

n. Approval of the Hiring of a Custodian

It is the recommendation of Theresa Laidig, Director of Buildings and Grounds, to approve the hiring of Mark Sandberg as a full-time custodian.

ACTION: _____

o. Approval of Purchase of Service Contract Agreement with Greater Minnesota Family Services

It is the recommendation of Shelly Bauer, Superintendent to approve the annual purchase of service contract agreement with Greater Minnesota Family Services for school family mental health services from July 1, 2025 - June 30, 2026 for \$937.89 per month for a full-time therapist. The amount is not to exceed \$11,254.68.

ACTION: _____

p. Approval of Speech Therapy Service Contract

It is recommended by Shelly Bauer, Superintendent to approve the annual service contract with Speech Therapy Service Contract online speech provider at the rate of \$87.79 per hour.

ACTION: _____

q. Approval of New Courses

It is the recommendation of Eric Martinez, High School Principal and the District Advisory Committee to approve the addition of the following high school courses as presented:

- Gaming Concepts Fundamentals
- Ag Food Processing

- Math in Action

ACTION: _____

r. Approval of New Curriculum Resources

It is the recommendation of Ann Mikkalson, Elementary School Principal and the District Advisory Committee to approve and adopt new curriculum materials as presented.

ACTION: _____

s. Acceptance and Acknowledgement of Donations

- 3M for funding a project of \$254.26 for the Elementary ML Department
- Madelia Bus Line for the donation of trips valued at \$596.40 in April and \$2,105

ACTION: _____

8. COMMITTEE REPORTS

- a. River Bend Education District Report
- b. Community Education Advisory Committee Report
- c. Extra-Curricular Sub-Committee Report
- d. Wellness Report
- e. Other Committee Report

9. SUPERINTENDENT REPORT - Shelly Bauer

- a. Retirements
 - i. Bev Koval - Elementary Paraprofessional
 - ii. Cheryl Oberdieck - Elementary Paraprofessional
- b. Legislative Update
- c. MDE COMPASS Institute

10. PRINCIPAL REPORTS

- a. Elementary School - Ann Mikkalson
- b. High School - Eric Martinez

11. ADJOURN

**Madelia Board of Education
May 15, 2025
High School Conference Room**

Board Members Present: DeLaCruz, Hanson, Lais, Odegard, Pace, Sorenson

Board Members Absent: Marquez

Ex Officio Member Present: Superintendent Bauer

Media Present: Michelle Van Hee

05-15-01 Chairperson Sorenson called the meeting to order with the Pledge of Allegiance.

05-15-02 Odegard moved, Pace seconded to approve the agenda as presented. Pass 6-0

- 05-15-03 The financial report was given by Jim Freihammer. Pace moved, Odegard seconded to to accept the agenda as listed: Approval of minutes from April 17, 2025 regular board meeting and approval of bills, \$354,549.07. Pass 6-0
- 05-15-04 Michael Hart and Steve Pumper from PMA presented information regarding the renewal of an expiring referendum.
- 05-15-05 Odegard moved, Lais seconded to approve the Resolution Relating to Renewal of an Expiring Referendum. Roll Call Vote - Pass 6-0
- 05-15-06 Daren Sievers from School Perceptions presented the district survey results.
- 05-15-07 Pace moved, Odegard seconded to approve the 2025-2026 Resolution of Membership in the Minnesota State High School League. Pass 6-0
- 05-15-08 DeLaCruz moved, Pace seconded to approve the hiring of Seth Tande as Varsity Assistant Football Coach. Pass 6-0
- 05-15-09 Lais moved, DeLaCruz seconded to approve the hiring of Leilynd Hundley as a summer Custodian. Pass 6-0
- 05-15-10 Pace moved, Lais seconded to approve the addition of a grade 4 teacher for the the 2025-2026 school year. Pass 6-0
- 05-15-11 Hanson moved, Pace seconded to approve the hiring of a full time Director of Teaching and Learning/District Assessment Coordinator position. The position would move from a part-time to full-time position with the addition of the district assessment duties that are currently being filled in two extra curricular assignments. Pass 6-0
- 05-15-12 DeLaCruz moved, Lais seconded to approve the NIS National Insurance Services renewal of life, dental and long-term disability insurance. The proposals do not reflect an increase from current year. Pass 6-0
- 05-15-13 Pace moved, Hanson seconded to accept the property and liability, worker's compensation, and cyber liability proposal from Vaaler Insurance for 2025-2026. The estimated annual premium for all lines of insurance coverage is \$164,213.21 which is an increase of 12.6% from the expiring premiums. Pass 6-0
- 05-15-14 Odegard moved, Lais seconded the approval of the following policies:
Policy 533: Wellness
Policy 534: Meal Charge Policy
Policy 614: School District Testing Plan and Procedure
Policy 701: Establishment and Adoption of School District Budget
Policy 704: Development and Maintenance of an inventory of fixed assets and fixed asset Accounting system.
Pass 6-0
- 05-15-15 DeLaCruz moved, Odegard seconded to accept and acknowledge the following donations:
The Madelia Community for the donation of \$2,500 for baseball and \$2,500 for softball junior high uniforms. Pass 6-0

COMMITTEE REPORTS

River Bend Education District Report - Ryan Lais reported
Community Education Advisory Committee Meeting - None
Extra-Curricular Sub-Committee Report - None
Wellness Report - Shelly Bauer reported

SUPERINTENDENT REPORT

Superintendent Bauer gave a report on summer school plans; there will be no more extended activities due to grants ending. MES will have ½ days and MHS will have an online credit recovery program. Bauer also gave a handout and an update of the Minnesota Educational Partnership and how it's the only partnership of its kind left in Minnesota.

PRINCIPAL REPORTS

Elementary School - Ann Mikkalson reported

High School - Eric Martinez reported

ADJOURN: 7:42 P.M.

Respectfully Submitted,

Mindy Arkell