

MADELIA ISD 837
BOARD OF EDUCATION MEETING
March 20, 2025
6:30 pm
High School Conference Room

AGENDA

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL (Summer DeLaCruz, Jane Hanson, Ryan Lais, Veronica Marquez, Ben Odegard, Julie Pace, Steve Sorenson)

3. APPROVAL OF THE AGENDA

4. PUBLIC RECOGNITION TIME PERIOD

Any person may raise a question to the Board of Education. The Board will not act on any item presented to them that is not on the agenda. Every attempt should be made by individuals to remedy a complaint or issue of concern with the staff involved, the building level Principal, and/or Superintendent before addressing the Board of Education. Also, the Board would like persons to limit themselves to five minutes, with a maximum of 15 minutes per topic. These limitations are needed for the Board to run a timely and orderly Board meeting. Persons are requested to identify themselves before speaking.

5. COMMENTS FROM THE CHAIRPERSON

ACTION: _____

6. CONSENT AGENDA

a. Approval of Minutes from February 20, 2025.

The minutes for the Regular Board meeting follow the agenda.

b. Approval of Bills*

School Board members have an opportunity to review bills prior to the Board meeting. If you have questions on any bill, please check with the business office prior to the meeting so they have the opportunity to answer your questions with the data available.

c. Financial Report (Business Manager)*

This report provides the current status of the District's finances. A summary will be provided by the Business Manager. If questions exist, please call the business office prior to the meeting.

ACTION: _____

7. ACTION ITEMS

a. Overview of Proposed School Survey

Daren Sievers from School Perceptions will provide an overview of the proposed school survey.

b. Approval of the School Survey

It is the recommendation of the Board of Education Facilities Committee to approve the proposed school survey as presented by School Perceptions to be distributed to the district residents and staff in mid-April.

ACTION: _____

c. Approval of the Hiring of Coaches

It is the recommendation of Paul Carpenter, Activities Director, to approve hiring the following coaches:

- Softball Assistant: Amber Woratchka
- Softball Assistant (Volunteer): Melissa Grev
- Softball Assistant (Volunteer): Krista Schwanke
- Softball Assistant (Volunteer): Malia Schwanke
- Softball Assistant (Volunteer): Corban Tatro
- Softball Assistant (Volunteer): Brytni Pettersen
- Baseball Assistant (Volunteer): Tom McCabe
- Baseball Assistant (Volunteer): Glen Christensen
- Baseball Assistant (Volunteer): Jacob Peterson

ACTION: _____

d. Board Resolution Authorizing Entry Into Joint Powers Agreement in the Form of a Declaration of Trust Establishing the “MN Trust” and Authorizing Participation Therein

It is recommended to approve the Resolution Authorizing Entry Into Joint Powers Agreement in the Form of a Declaration of Trust Establishing the “MN Trust” and Authorizing Participation Therein. This resolution adds Mr. Jim Friehammer, business manager, to the agreement. The resolution is found at the end of the agenda.

ACTION: _____

e. Board Resolution for the Sharing of Election Expenses

It is recommended to approve the resolution for the county - municipality - school agreement for the sharing of election expenses between Blue Earth County and Madelia Public School District 837. The resolution is found at the end of the agenda.

ACTION: _____

f. Acceptance of Teacher Resignation

It is recommended by Eric Martinez, high school principal, to accept the resignation of Andrew Runck, high school multilingual teacher, social studies teacher, and ML coordinator effective on the last teacher duty day for the 2024-2025 school year.

ACTION: _____

g. Board Resolution Relating to the Termination of and Nonrenewal of the Teaching Contract of a Probationary Teacher

ACTION: _____

**RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF A PROBATIONARY TEACHER**

WHEREAS, Elsie Pahl is a probationary teacher employed by Independent School District No. 837, Madelia Public Schools;

BE IT RESOLVED, by the School Board of Independent School District No. 837, Madelia Public Schools, as follows:

1. Pursuant to Minnesota Statutes, section 122A.40, subdivision 5, the teaching contract of Elsie Pahl, a probationary teacher employed by Independent School District No. 837, Madelia Public Schools, is hereby terminated at the close of the current 2024-2025 school year and is not renewed for the 2025-2026 school year;
2. Written notice shall be delivered to said teacher regarding termination and nonrenewal of her contract as provided by law. The Board has reviewed and hereby approves the letter to be issued to the teacher. A copy of this Resolution and the letter shall be placed in the employee's personnel file.

NOTICE OF TERMINATION AND NON-RENEWAL

March 21, 2025

HAND DELIVERED
Elsie Pahl

Dear Ms. Pahl:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 837, Madelia Public Schools ("District") held on March 20, 2025, a resolution was adopted by a majority roll call to terminate your contract effective at the end of the current school year and not to renew your contract for the 2025-2026 school year. Said action of the board is taken pursuant to Minnesota Statutes, section 122A.40, subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Sincerely,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 837,
MADELIA PUBLIC SCHOOLS

Ryan Lais
Clerk of the School Board

Enclosure: Board Resolution
Cc: Personnel file of Elsie Pahl

h. Acceptance and Acknowledgement of Donations

- Madelia Baseball and Softball Association for the donation of \$1,000 for the student baseball fund.
- City of Madelia, Chamber of Commerce, and Madelia Area Redevelopment Corporation for the donation of pizza for the staff professional day lunch.

ACTION: _____

8. COMMITTEE REPORTS

- a. River Bend Education District Report
- b. Community Education Advisory Committee Report
- c. Extra-Curricular Sub-Committee Report
- d. Wellness Report
- e. Other Committee Reports

9. SUPERINTENDENT REPORT - Shelly Bauer

- a. Food Service and Wellness Audit Update
- b. Insurance Company Inspection
- c. Budget Planning Update

10. PRINCIPAL REPORTS

- a. Elementary School - Ann Mikkalson
- b. High School - Eric Martinez

11. ADJOURN

**Clerk's Minutes of Regular Board Meeting
Madelia Board of Education
February 20, 2025
High School Conference Room**

Board Members Present: DeLaCruz, Lais, Marquez, Odegard, Pace, Sorenson
Board Members Absent: Hanson

Ex Officio Member Present: Superintendent Shelly Bauer

Media Present: Michelle Van Hee

- 02-20-01 Chairperson Sorenson called the meeting to order with the Pledge of Allegiance.
- 02-20-02 Odegard moved, Lais seconded to accept the agenda as presented. Pass 6-0
- 02-20-03 DeLaCruz moved, Pace seconded to accept the agenda as listed: Approval of minutes from January 21, 2025 regular board meeting and approval of bills, \$318,863.56. Pass 6-0
- 02-20-04 A presentation was provided by Josette Larson, Director of Teaching and Learning, regarding the addition of the position and the work that has been done during the first semester.
- 02-20-05 Pace moved, Lais seconded the approval to adopt Policy 524 changes to Section XVI as written. Pass 6-0
- 02-20-06 Lais moved, Marquez seconded to rescind Policy 522, 2024 version and return to the 2020 (2022 with updates) version of Policy 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process as required under a court decision and related executive branch actions. Pass 6-0
- 02-20-07 Lais moved, DeLaCruz seconded to approve the Memorandum of Understanding (MOU) as written and submitted to the Board of Education. Pass 6-0
- 02-20-08 Pace moved, Odegard seconded to approve the three year environmental consulting Agreement with the Harbo Consulting Agency, 46507 Evergreen Ln., Cleveland, MN 56017. The annual cost is \$14,325. Pass 6-0
- 02-20-09 DeLaCruz moved, Marquez seconded to approve the hiring of the following coaches:
- Boys and Girls Track Assistant Coach: Rylee Quandt (St. James / Madelia)
Boys and Girls Track Assistant Coach: Jason Klein (St. James / Madelia)
Baseball Assistant Coach: Derek Shoen
Baseball Assistant JH Coach (.6) Tyler Coners
Baseball Assistant JH Coach (.4) Justin Grev
Baseball Assistant Coach (Volunteer) Ben Jacobs
Baseball Assistant JH Coach (Volunteer) Josh Lunz
Softball Assistant JH Coach (.5) Tina-Marie Nelson
Softball Assistant JH Coach (.5) Sara Dryden
- Pass 6-0
- 02-20-10 DeLaCruz moved, Odegard seconded to approve the nomination of Steve Sorenson to a four-Year term on the South Central Service Cooperative Board of Directors. Pass 6-0

COMMITTEE REPORTS

River Bend Education District Report - None

Community Education Advisory Committee Report - None

Extra-Curricular Sub-Committee Report - None

Wellness Report - Shelly Bauer reported on the audit on Food Service & Wellness.

Visions Committee - Annual Review of all programs

SUPERINTENDENT REPORT

Shelly Bauer gave an update on the Business Office Transition; how we will be moving to online timesheets and online purchase orders in the near future. She also gave a school survey update.

PRINCIPAL REPORTS

Elementary School - Ann Mikkalson reported

High School - Eric Martinez reported

ADJOURN: 7:05 P.M.

Respectfully Submitted,

Mindy Arkell